

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Executive Director: Douglas Hendry



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10 June 2021

NOTICE OF MEETING

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held by **MICROSOFT TEAMS** on **THURSDAY, 17 JUNE 2021 at 9:45 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Minute of the Meeting of the Helensburgh and Lomond Area Committee held on Thursday, 25 March 2021 (Pages 3 - 6)
- 4. PUBLIC QUESTION TIME**
- 5. POLICE SCOTLAND UPDATE** (Pages 7 - 8)
Report by Inspector Roderick MacNeill, Police Scotland
- 6. PRIMARY SCHOOL REPORT 2020-21 - HELENSBURGH AND LOMOND** (Pages 9 - 46)
Report by Executive Director with Responsibility for Education
- 7. SUPPORTING COMMUNITIES FUND 2021/22** (Pages 47 - 54)
Report by Chief Executive
- 8. INTEGRATION JOINT BOARD- PERFORMANCE REPORT (MARCH 2021)** (Pages 55 - 64)
Report by Head of Strategic Planning and Performance, Argyll and Bute Health and Social Partnership
- 9. TRAFFIC REGULATION ORDER (TRO) UPDATE** (Pages 65 - 72)
Report by Executive Director with Responsibility for Roads and Infrastructure Services

- 10. ROADS AND INFRASTRUCTURE SERVICES UPDATE** (Pages 73 - 76)
Report by Executive Director with Responsibility for Roads and Infrastructure Services
- 11. HELENSBURGH WATERFRONT DEVELOPMENT (HWD) - PROJECT POSITION UPDATE** (Pages 77 - 98)
Report by Executive Director with Responsibility for Commercial Services
- 12. REQUEST FOR FINANCIAL ASSISTANCE FROM HELENSBURGH AND DISTRICT TWINNING ASSOCIATION** (Pages 99 - 104)
Report by Executive Director with Responsibility for Legal and Regulatory Support
- 13. APPOINTMENTS TO AREA COMMUNITY PLANNING GROUP AND OUTSIDE ORGANISATIONS** (Pages 105 - 106)
Report by Executive Director with Responsibility for Legal and Regulatory Support
- 14. AREA SCORECARD FQ4 2020/21** (Pages 107 - 124)
Report by Executive Director with Responsibility for Customer Support Services
- 15. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN** (Pages 125 - 132)

ITEM FOR CONSIDERATION

- 16. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEPATH UPDATE** (Pages 133 - 140)
Report by Executive Director with Responsibility for Development and Economic Growth
 - (a) Helensburgh, Cardross and Dumbarton Cyclepath Programme (Pages 141 - 142)
Report by Executive Director with Responsibility for Development and Economic Growth
 - E1 (b) Helensburgh, Cardross and Dumbarton Cyclepath - Update on Land Negotiations (Pages 143 - 144)
Exempt Appendix by Executive Director with Responsibility for Development and Economic Growth

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 – Paragraph 6 - Information relating to the financial or business affairs of any particular person (other than the authority).

Helensburgh & Lomond Area Committee

Contact: Iona Campbell, Senior Committee Assistant - 01436 658 801

**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held via SKYPE
on THURSDAY, 25 MARCH 2021**

Present: Councillor Barbara Morgan (Chair)

Councillor Lorna Douglas	Councillor Aileen Morton
Councillor George Freeman	Councillor Gary Mulvaney
Councillor Graham Hardie	Councillor Iain Paterson
Councillor David Kinniburgh	Councillor Gemma Penfold
Councillor Richard Trail	

Attending: Shona Barton – Committee Manager
Tom Murphy – Operations Manager
Douglas Whyte – Housing Team Leader
Colin Young – Senior Transportation Delivery Officer
Inspector Roddy MacNeill – Police Scotland

The Chair, on behalf of the Committee, congratulated Councillor Gemma Penfold on her election to represent Ward 11, Helensburgh and Lomond South, and welcomed her to her first meeting of the Area Committee.

1. APOLOGIES

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Minute of the Meeting of the Helensburgh and Lomond Area Committee held on Thursday, 17 December 2020

The minutes of the Helensburgh and Lomond Area Committee held on Thursday 17 December 2020 were approved as a correct record.

4. PUBLIC QUESTION TIME

No questions were submitted.

5. POLICE SCOTLAND UPDATE

The Committee considered a report and verbal update from Inspector Roderick MacNeill updating them on current issues being dealt with by Police Scotland in the Helensburgh and Lomond area.

In addition to the detail contained within the report Inspector MacNeill advised that they were in the process of updating CCTV with new models, working off 4G, in Helensburgh town centre where their placement and positioning will be re-assessed. He also advised that Hermitage Park have been given access to a camera that will also be linked up to the police station.

Decision

The Helensburgh and Lomond Area Committee considered the contents of the report and the information provided.

(Reference: Report by Inspector Roderick MacNeill - Police Scotland, dated 19 February 2021, submitted)

During the forging item Councillor Aileen Morton joined the meeting.

6. ROADS AND INFRASTRUCTURE SERVICES UPDATE

The Committee gave consideration to a report which provided an update on the recent activities carried out by the Roads and Infrastructure Service. This included information on how the Service continues to take covid-19 secure measures whilst focusing on delivering frontline services.

Decision

The Helensburgh and Lomond Area Committee considered the contents of the report.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services dated February 2021, submitted)

7. HOUSING SERVICES ACTIVITY UPDATE 2019/20 - STRATEGIC HOUSING INVESTMENT PLAN (SHIP) - ANNUAL UPDATE

The Committee gave consideration to a report which updated them on the Housing Services activity within the Helensburgh and Lomond Area.

Decision

The Helensburgh and Lomond Area Committee considered the contents of the report.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth dated 11 January 2021, submitted)

At this point Councillor Iain Paterson left the meeting.

8. AREA SCORECARD - FQ3 2020-21

The Committee considered the Area Scorecard report for Financial Quarter 3 of 2020-2021 (October-December 2020) which illustrated the agreed performance measures.

Decision

The Helensburgh and Lomond Area Committee;

1. noted the performance presented on the Scorecards and supporting commentary;
2. noted that upon receipt of the quarterly performance reports the Area Committee Members could contact either the Performance Improvement Officer or the responsible named officer with any queries; and

3. noted that work was ongoing and to respond to the Performance Improvement Officer with requests or comments regarding the layout and format of the report and scorecard.

(Reference: Report by Executive Director with responsibility for Customer Support Services dated 25 March 2021, submitted)

9. COMMERCIAL SERVICES PROPERTY UPDATE

A report which provided Members with an update on the development and sale of properties in the Helensburgh and Lomond Area was before the Committee for noting.

Decision

The Helensburgh and Lomond Area Committee noted the position in respect of the various properties.

(Reference: Report by Executive Director with responsibility for Commercial Services dated 5 February 2021, submitted)

10. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN

The Helensburgh and Lomond Area Committee Workplan as of March 2021 was before the Committee for noting.

Decision

The Helensburgh and Lomond Area Committee noted the contents of the workplan.

(Reference: Helensburgh and Lomond Area Committee Workplan dated 25 March 2021, submitted)

11. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEPATH UPDATE COVERING REPORT

The Committee gave consideration to a report updating them on the progress made since their last meeting on 17 December 2020 in relation to the delivery of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.

Decision

The Helensburgh and Lomond Area Committee:

1. welcomed the community engagement planned for late March/early April 2021 to inform the designs currently being developed; and
2. discussed the future programme for the completion of the design work required for the cyclepath.

(Reference: Report by Executive Director with Responsibility for Development and Economic Growth, dated 18 February 2021, submitted)

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Area Committee Report for 17 June 2021

Police Scotland

Inspector Roddy MacNeill

Helensburgh & Lomond

Police resource levels remain good over the area.

We will experience resource demand from the Euros this month but officer numbers from this area attending are minimal.

Current issues and emerging trends:

Speeding as always is on the radar, various 'hot spots' around the sub division that we, assisted by our Traffic Dept. colleagues, are addressing to the best of our ability.

I have arranged for 30MPH speed limit stickers to be put on all the wheelie bins on the main roads through Arrochar, has been trialled in Dumfries with some success. On bin days it gives drivers a line of reminders about the limit and is thought to influence driver behaviour. I am going to do likewise in Garelochhead. I appreciate it does sound a bit odd, but is not costly and is quite visually effective. Will assess these 2 areas once complete and take it from there.

Government funding has been put in place for joint Authority – Police patrols specifically aimed at addressing any issues arising from the increased visitor numbers expected. It will involve a police officer patrolling jointly with a newly appointed authority warden and they will cover the more outlying areas as well as the towns. They will visit the common 'wild camping' areas and educate those present re appropriate behaviour when at these locations. Initial patrols start this weekend 05/06 in Cowal, Helensburgh & Lomond Warden post advertised.

Licensed premises back in business and we will once again be visiting premises to ensure compliance with licensing legislation and also any remaining covid19 requirements. Patrols will be increased during the Euros.

General area is getting busier with visitors, more so over within the general National Park areas, Duck Bay, Luss, West Loch Lomond, Tarbet and Arrochar. Joint NP – Police patrols are under way and officers are joining NP Rangers on patrol on Loch Lomond. Seeing a substantial increase in numbers, jet skis, boats and swimmers. Officers are assisting to enforce by laws and also providing a presence on the islands. Very worthwhile exercise.

Crime numbers remain favourable with the exception of frauds which is seeing an increase Force wide. Numerous frauds circulating, NI number being used, Tax, Investment Scams, Royal Mail, very difficult to police or detect. I have put information in the media and further work to be done to prevent crime and protect the public.

Parking issues at Luss have improved so far with the opening of the Luss Estates carpark

Weekly meetings with all partners ongoing to best manage the NP areas.

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ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****EDUCATION SERVICE****17th June 2021**

PRIMARY SCHOOL REPORT 2020-21 – HELENSBURGH AND LOMOND

1.0 EXECUTIVE SUMMARY

1.1 Attached is a report on the Primary schools in Helensburgh and Lomond 2020-21 which is being presented to the Helensburgh and Lomond Area Committee for noting.

2.0 RECOMMENDATIONS

2.1 The members consider the contents of the appended report

If you require further information, please contact the (Acting) Head of Education,
wendy.brownlie@argyll-bute.gov.uk

Douglas Hendry

Executive Director with Responsibility for Education

Wendy Brownlie

Acting Head of Education: Learning and Teaching

Councillor Yvonne McNeilly

Policy Lead for Education and Lifelong Learning

ARGYLL AND BUTE COUNCIL

**HELENSBURGH AND LOMOND AREA
COMMITTEE**

EDUCATION SERVICE

17th June 2021

PRIMARY SCHOOL REPORT 2020-21 – HELENSBURGH AND LOMOND

For further information contact:

Pauline Inglis Area Education Officer

7th May 2021

APPENDICES

Primary Area Report 2020/21 – Helensburgh and Lomond

OUR CHILDREN...



THEIR FUTURE...

Education Service

Primary Area Report:
Helensburgh and Lomond

Introduction

Within the Helensburgh and Lomond area there are 12 Primary Schools. Nursery provision is provided within several of these schools and Parklands School provides for primary and secondary age children with complex learning needs. There is secondary school provision at Hermitage Academy in Helensburgh. Helensburgh and Lomond Primary school rolls vary considerably ranging from 9 pupils (Luss PS) to over 380 (Hermitage PS).

The Education Performance Data Analysis Report to Community Services Committee on 8th December 2020 asked elected members to agree the recommendation that important information on the progress made in relation to attainment, achievement and progression to positive destinations across Argyll and Bute would be considered further when the data from Insight was made available. Due to school closures, from March 2020 – August 2020 and again, from January 2021 – current time, the Community Services Committee paper – The National Improvement Framework for Scottish Education, which provides elected members with an overview of the Argyll and Bute Primary and Secondary achievement in Literacy and Numeracy for P1, P4, P7 has not been delivered since this data was not collected nationally in June 2020.

This report therefore provides a range of key information about school provision during the period of initial lockdown (March – June 2020), return to school, (August – December 2020) and subsequent move to remote learning delivery/ blended delivery models (January – March 2021) and reports the last National collection of attainment and achievement data from June 2019.

Additional and more detailed information about each school can be found in the schools' Standards and Quality Reports. In addition each school's Improvement Plan outlines their main priorities for improvement. Most schools have an active website where these documents can be accessed and further links or information can be obtained from the Head Teacher

Primary School Profiles: Helensburgh and Lomond**SIMD Profile:**

Table shows number of pupils at each SIMD level in each cluster area of Argyll and Bute.

Cluster	1	2	3	4	5	6	7	8	9	10	Unknown	Total
Bute	56	80	122		46		25		21			350
Cowal	127	72	118	120	246	214		1				898
Helensburgh and Lomond	53	95	109	49	133	248	297	387	209	129	1	1710
Islay and Jura				37		171					1	209
Kintyre North				1		78	41				1	121
Kintyre South		90	67	30	81	173	89				1	531
Mid-Argyll			57	73	51	152	174				1	508
Mull and Iona						93	88				2	183
OLI	23		7	183	389	173	347	146		1	6	1275

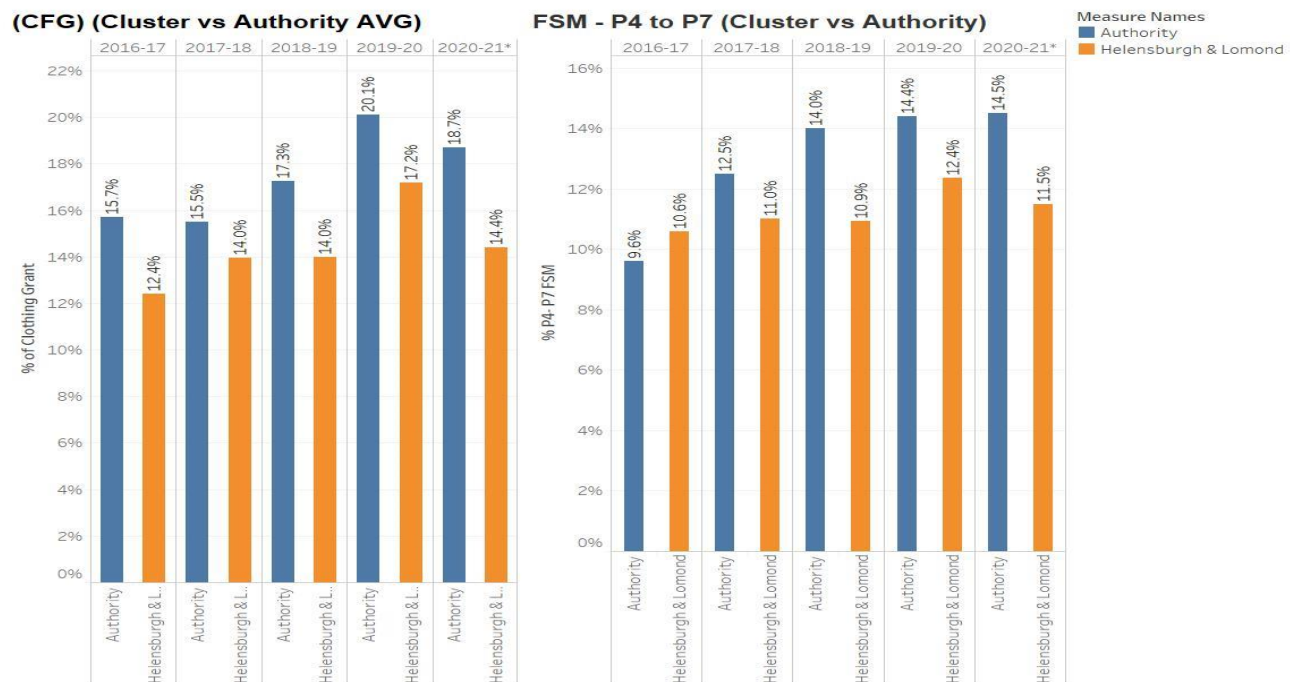
Helensburgh and Lomond Cluster Primary School Profile 2020-2021

Primary School Roll (as at census) *						
Cluster Primary Schools	16/17	17/18	18/19	19/20	20/21	% change in Roll over 5 years ¹
Arrochar Primary School	65	60	60	65	60	-7.69%
Cardross Primary School	157	164	169	163	162	3.18%
Colgrain Primary School	287	305	303	314	302	5.23%
Garelochhead Primary School	100	110	119	123	112	12%
Hermitage Primary School	399	377	377	385	374	-6.27%
John Logie Baird Primary School	159	151	148	135	116	-27.04
Kilcreggan Primary School	82	90	83	82	81	-1.22%
Luss Primary School	7	7	8	9	10	42.86%
Parklands School (P1-P7)	11	14	12	10	12	9.09%
Rhu Primary School	211	221	214	212	200	-5.21%
Rosneath Primary School	86	88	83	87	81	-5.81%
St Joseph's Primary School	184	178	172	163	161	-12.5%
Total Roll for cluster	1761	1733	1761	1748	1671	-5.11%

* Data for rolls provided at Census each year

¹ Please note the % change in Roll over 5 years shows the percentage change in roll figures from 2016/2017 to 2020/2021 and is not an average.

Footwear and Clothing Grant and Free School Meal Information for Helensburgh and Lomond



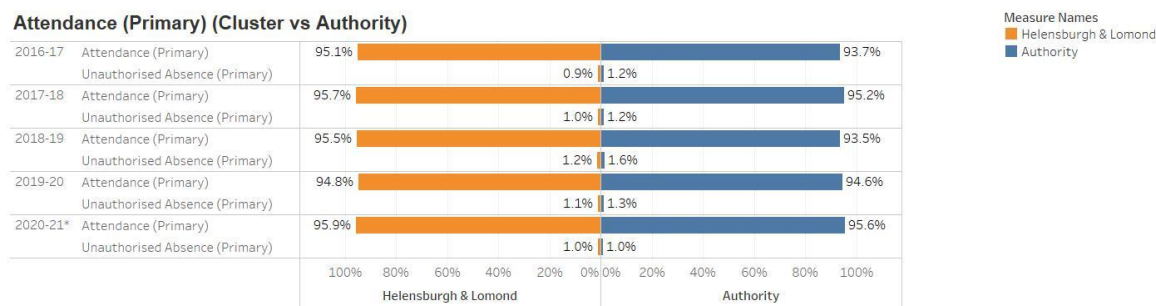
² Clothing and Footwear Grant (CFG) is not shown as a National Average as each authority set their own criteria and therefore cannot be compared accurately. Please note that 2019-2020 data for CFG and Free School Meals (FSM) is to date (end February 2021) and therefore may change as the year progresses.

In May 2018 the Scottish Government introduced a School clothing grant minimum set at £100. The school clothing grant now has a minimum level of £100 in all local authorities.

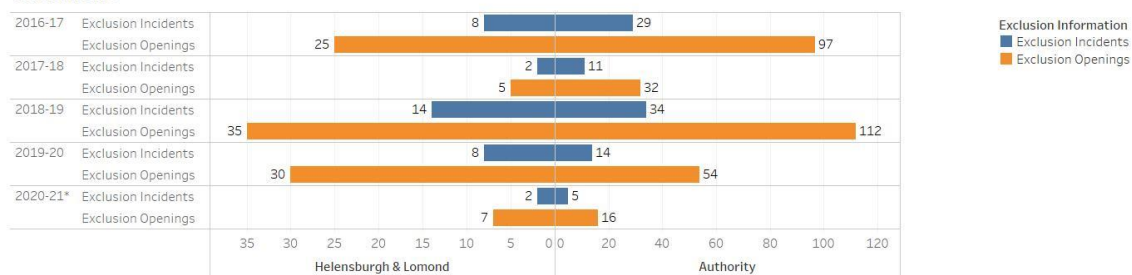
For Academic Session 2019-2020 Education Service worked with Revenue and Benefits to implement 'Auto-enrol' for CFG where a recipient on Council Tax or Housing Benefit. If the applicant was on a passported benefit (Income Support, Jobseekers Allowance (Income Based) or Employment and Support Allowance (Income Related)) they were also awarded FSM.

Exclusion and Attendance Information for Helensburgh and Lomond

Attendance (Primary) (Cluster vs Authority)



Exclusions⁵



⁴ Authorised absence includes bereavement, short – term exceptional domestic situations, religious observance, weddings of immediate family. Unauthorised absence includes truancy, unexplained absence and most family holidays during term time. Attendance and absence is outlined in Management Circular 3.03.

⁵ Attendance, Absence and Exclusion information is now collected on a biennial basis and was **not** collected for 2013/2014, 2015/2016, 2017/18 academic years. It was collected at the start of 2019/2020 session for 2018/2019.

⁶ Please note that attendance data for 2020-2021 is for the year to date and not a complete year. It is therefore subject to change.

⁷ Please note that exclusion data for 2020-2021 is for the year to date and not a complete year. It is therefore subject to change.

Achievement of level June 2019 for Helensburgh and Lomond



NOTES:

ER English reading, EW English writing, ELT English Listening and talking N Numeracy

The table below outlines the National expectations of when most children and young people may achieve each level:

CfE Level	Stage
Early	The final two years of early learning and childcare before a child goes to school and P1, or later for some.
First	To the end of P4, but earlier or later for some.
Second	To the end of P7, but earlier or later for some.
Third and fourth	S1-S3, but earlier or later for some.

Further information:

National Improvement Framework for Scottish Education –

<https://www.gov.scot/policies/schools/national-improvement-framework/>

Wellbeing, Transitions and Safeguarding

<u>Timescale</u>	<u>Action</u>
Mar 2020– June 2020	<p>AIM - Ensure effective transitions for all learners to enhance wellbeing</p> <p>A separate subgroup considered all aspects of transition. The Inclusion and Equality Team and Educational Psychology Team have carried out significant work to identify good practice from within and out with Argyll and Bute as we moved in to the protection phase and staff and learners returned to school buildings. A working group developed documentation supporting transition back in to school.</p> <p>AIM - Support schools to build resilience in their communities</p> <p>School staff, EPs, ESOs, Education Officers and the Youth Services team and partners are worked together to consider and respond to the needs within our communities in ways that built resilience and included careful consideration of how other processes such as the delivery of meals support this task. This subgroup submitted a draft version for the supporting schools to build resilience section of the guidance from this work stream.</p> <p>AIM - Support the wellbeing of school leaders, teachers and support staff</p> <p>Much work has been considered to ensure that the wellbeing of all our staff is at the heart of developments. The resource Hub associated with <i>Our Children, Their Mental Health</i> has been kept up to date and promoted for staff within Education, the HSCP and third sector.</p> <p>The trauma training modules, as well as ensuring appropriate support for children and young people, focus on all relationships and acknowledge that many staff will have experienced recent events and the move to the next phase as traumatic.</p> <p>The subgroup made a range of recommendations including checking in with staff daily, finding opportunities to laugh and trauma training for themselves and others. There is a need to signpost supports for staff who may be in need of specific intervention. This subgroup submitted a draft version for the supporting of school leaders, teachers and support staff section of the guidance from this work stream. This subgroup referred to the corporate health and well-being support services available across the council.</p> <p>AIM - Signpost and deliver appropriate professional learning resources to support wellbeing</p> <p>Links were been made to existing training that will be central to ensuring the positive mental health and wellbeing of all as we move forward. This includes:</p> <ul style="list-style-type: none"> Training on nurture and resilience, building on the work of the nurture strategy group. E-learning trauma training to ensure a trauma informed workforce. Links to appropriate modules have now been sent to all staff working within our educational establishments.

	<p>Evidence based interventions in relation to Promoting Alternative Thinking Strategies (PATHS) and Living Life to the Full. Dan Hughes training on PACE (Playfulness, Acceptance, Curiosity and Empathy).</p> <p>Training specifically related to mental health and wellbeing issues to be considered as children and young people return to school buildings. The subgroup have developed an excel spreadsheet with a brief outline of a range of evidence based materials with age and stage information included. The document has a key word search capacity to make this a user friendly resource. The group has suggested that schools could have wellbeing teams to help coordinate the strategies and approaches to support wellbeing. It will be important that establishments are encouraged to focus initially on wellbeing developments that are already being implemented such as nurture approaches and PATHS.</p>
Aug 2020 – Dec 2020	<p>Aim - Ensure effective transitions for all learners to enhance wellbeing</p> <p>Transitions and wellbeing training sessions have now been delivered by the EPS to staff from primary and secondary schools with a session for ELC practitioners also taking place. Sessions for Education Officers and further sessions for schools took place week beginning 10 August 2020. The Equality and Inclusion team worked with the psychological services team to ensure new guidance and support was in place for establishments for children and young people that need a phased return to school after lockdown.</p>
Jan 2021 – Mar 2021	<p>Due to the new government restrictions the safeguarding and vulnerability assessments and guidance were updated and reissued to education staff. They were also shared with HSCP partners.</p> <p>There have been many individual discussions about establishing the most vulnerable across the authority. The additional vulnerability risk assessment has been a key multi-agency tool in establishing a consistent threshold and ensuring those that need support can access it.</p> <p>The EPs and Inclusion and Equality ESOs continued to provide robust support during this lockdown period to children, young people and their families and education establishments.</p> <p>The PT Nurture started on 3 February 2021 to support the development of nurturing relationships across our schools, in conjunction with the Educational Psychology Service.</p> <p>The procedures for considering the need for substantially enhanced provision within schools or external day placements was reviewed as levels of vulnerability increased. This ensured a rigorous and consistent approach to meeting needs across Argyll and Bute.</p> <p>There was strong uptake for the coaching support offered to our school leaders with positive feedback on impact. This intervention was put in place following discussion with head teachers about measures that would</p>

	<p>support the continuation of effective leadership in uncertain times. There was a lot of activity based on establishing demand for Learning Centres for those in Early Years and those in the P7 to S1 transition phase for session 2021-22. A projection paper and recommendations was prepared for Head of service information and discussion.</p> <p>Community Services committee paper was prepared for consideration of a 7th year being possible for those pupils with severe and complex needs. The proposal was developed for consideration due the exceptional circumstances of the pandemic and the resulting lack of positive experiences that will be available at this point in time post school for this particular group of young people within Argyll and Bute.</p>
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Education Recovery/ Supporting learners from disadvantaged backgrounds **/Remote learning and teaching**

<u>Timescale</u>	<u>Action</u>
Mar 2020– June 2020	<p>Between March and June 2020, Argyll and Bute Education Recovery Workstream 2 comprised 14 members from across education sectors, roles and areas of expertise. It addressed 10 areas identified by different Scottish Government's COVID-19 Education Recovery Group (CERG) Workstreams: SG Workstream 1 – Term 4 Learning; Workstream 3 – Curriculum and Assessment; Workstream 4 – Supporting Learners from Disadvantaged Backgrounds; Workstream 5 – Pastoral Care for Children and Young People.</p> <p>Following the closure of schools on 23rd March 2020, across the authority, teachers were effective in engaging with pupils at home and in the area hubs which were set up for vulnerable children and the children of key workers. Teachers provided and assessed online learning via a number of online platforms, such as Google Classroom, Microsoft Teams and SeeSaw. Many pupils were identified who had no or insufficient digital devices at home to allow engagement with online learning. Schools were responsive by lending out hundreds of devices to pupils and their families, and ensuring that learning materials were available in the formats that individual families required, including paper-based formats when necessary. Feedback to schools from parents and carers on provision during this period of school closure was positive.</p> <p>The key aim of Workstream 2 was to build on such successes, and support the building of further capability and expertise in online provision in advance of the expected Blended Learning model which was being suggested for August 2020 by the Scottish Government. The workstream made a series of recommendations relating to the following key areas:</p> <ul style="list-style-type: none"> • Ensuring the learning and teaching provision to all learners during the period of school closure and any future periods of Blended Learning was of the highest possible quality; • Ensuring coherence and progression between learning at home and face-to-face learning in schools during anticipated periods of Blended Learning;

	<ul style="list-style-type: none"> • Tracking and monitoring the health and wellbeing of pupils during school closure or Blended Learning, and associated appropriate interventions to address issues; • Supporting learning in the home or Hubs for pupils with Additional Support Needs; • Ensuring effective support for and communication with parents and carers during periods of home learning; • Maximizing the usefulness of GLOW, the online portal which staff and pupils use to provide and access online learning; • Updating Curriculum for Excellence Guidance to reflect the context of home learning; • Reporting on pupils' progress in Broad General Education and Senior Phase during school closure; • Supporting disadvantaged learners through term 4 and into the new school session; • Addressing the long-term impact of school closure on learner progress and attainment, with particular focus on disadvantaged children and young people; • Delivering Equity in provision during term 4 and into the 2020-21 session, including the key focus on digital equity, through provision of digital devices and connectivity solutions to all pupils who required them to engage effectively with online learning at home; • Developing the skills and confidence of teaching staff in the provision of high quality and engaging online learning experiences. <p>In early August 2020 the Scottish Government announced the full-time return of all pupils to school on 17th August, thus negating the need for blended or home learning for almost all pupils at that time. However, the work of Workstream 2 continued between August and December 2020 as described below, and the above recommendations were implemented during the period of school closure between January and March 2021.</p>
Aug 2020 – Dec 2020	<p>On 17th August 2020, all pupils in Argyll and Bute returned to school for full-time education. The work of Argyll and Bute COVID-19 Recovery Workstream 2 continued, and encompassed two key areas:</p> <p>Planning and delivery in Argyll and Bute of the Scottish Government Digital Inclusion Programme</p> <p>In August 2020 Argyll and Bute Council received £447,000 from the Scottish Government to address digital inequity. The funding was to be directed to ensuring that all pupils were able to engage effectively with online learning through having an appropriate digital device in the home. The funding was also designed to address issues with digital connectivity for pupils across the authority.</p> <p>As a result of such funding, Argyll and Bute purchased 800 Chromebooks and 517 iPads, all of which were distributed to the households individual schools had identified as experiencing digital inequity. The knowledge each school had of disadvantage among its own pupils and families was central to ensuring the devices were equitably distributed.</p> <p>As well as the above devices, 254 mini digital routers with associated SIM</p>

	<p>cards were purchased and delivered to households across the authority where household internet bandwidth was preventing engagement with online learning.</p> <p>In November 2020, a survey was carried out of all schools in the authority to identify the number of devices still required to ensure digital equity for all pupils. A total of around 600 devices was identified and planning is at an advanced stage to procure these remaining devices, using further emergency COVID-19 funding from the Scottish Government.</p> <p>Professional learning for teachers in the use of digital platforms for learning, teaching and assessment</p> <p>A second key focus for Workstream 2 between August and December 2020 was to continue and develop the programme of professional learning for teachers in providing high-quality learning and teaching to pupils via online platforms, particularly Google Classroom, Google Meet and Microsoft Teams. The authority Digital learning Team provided weekly webinars for staff in key areas of online provision across different platforms, catering for different degrees of confidence and expertise, and ensuring learning progression. To supplement such sessions, formal training events were held for staff on November In Service Training Days, covering both Google and Microsoft platforms, and delivered by our authority partners at Google and Microsoft.</p> <p>During this period, the authority Digital Learning Depute head Teacher – appointed in conjunction with the Northern Alliance Regional Improvement Collaborative and e-Sgoil – was effective in sharing further local and national learning opportunities with teachers, organising and leading such training, promoting and facilitating engagement with the Scottish Government’s National e-Learning Offer and ensuring Argyll and Bute’s voice was prominent at regional and national level in relation to developing digital learning and policy.</p>
Jan 2021 – Mar 2021	<p>In December 2020, the Scottish Government announced that, on account of high levels of COVID-19 infection, schools would not reopen in January 2021, and a further period of remote learning would be introduced for all pupils in Scotland.</p> <p>Subsequently, a return to school for primaries 1-3 was implemented on 22nd February.</p> <p>On 15th March, primaries 4-7 also returned to school full-time, resulting in the entire primary pupil cohort being back in school for face-to-face learning. Over this period, Workstream 2’s work focused on three areas:</p> <p>Ensuring high quality learning and teaching for all children learning at home or in school hubs,</p> <p>In December 2020 and early January 2021, discussions with all Head Teachers resulted in the commitment across all schools to ensure regular, high-quality and meaningful engagement between teachers and individual pupils as the key element of provision of online learning. Drawing on experience gained and lessons learned during school closure between March and June 2020, it was agreed that teachers posting work online to be completed independently by pupils, while an important part of provision,</p>

must be underpinned by regular personal interaction between pupils and teachers. Educational research also confirmed this to be a key element in maintaining high levels of pupil engagement with their learning. Across the authority, parental and pupil feedback confirmed that such aspects of provision were in place, and were creating a more rich and engaging learning environment for pupils learning from home or in school hubs. During January and February 2021, 16 schools in Argyll and Bute engaged with Education Scotland to share and discuss their provision to children during school closure. Such engagement contributed to a series of reports published by Education Scotland detailing provision to children across Scotland.

Communicating effectively with parents and carers

In order to ensure parents'/carers' understanding of the form of remote learning provision they could expect for their children, the intention to provide regular, high-quality personal interaction as a central part of remote online learning was clearly communicated to parents/carers. Also issued to parents/carers were guidelines on how they could support their children's learning at home, how they could contact schools to address any issues arising from home learning, and a set of guidelines/protocols for adults and children to ensure appropriate behaviours and environments for home learning.

Continuing support and training for teachers in delivering high-quality online provision

Weekly online training sessions for teachers continued throughout the period of school closure and beyond. In total, over 1000 staff engaged with and were supported by online training in digital learning provision between August 2020 and March 2021. Feedback from teachers has confirmed the important role such professional development has had in developing confidence and expertise, and ensuring high-quality learning experiences to children during the period of school closure.

Wellbeing of pupils, families and staff

<u>Timescale</u>	<u>Action</u>
Mar 2020– June 2020	<p>The Educational Psychology Service (EPS) continued to provide almost all services, with an increase in remote access to children and families. In addition the EPS provided a parent / carer support line during the period of the initial lockdown to provide help and advice on supporting children during these difficult circumstances.</p> <p>The EPS provided online interactive sessions on wellbeing for children, families and staff when children and young people returned to schools, which was well attended and received.</p> <p>Trauma training at informed and skilled levels were made available for all education staff through e-learning modules.</p>

<p>Aug 2020 – Dec 2020</p>	<p>The EPS provided further online interactive sessions on wellbeing as children and young people returned to schools.</p> <p>Successful interviews took place for school counsellors to provide a service for primary children from age ten upwards. The Team Leader took up post in November 2020.</p> <p>A skilled and experienced principal teacher (PT) for Nurture was appointed to support the nurture developments in schools in line with the recommendations of the Nurture Strategy Group and the recovery workstream with representation from primary Head Teachers. Primary schools signed up for the initial phase of nurture developments to ensure effective early intervention to support primary age children, including those from disadvantaged backgrounds and those who may have experienced trauma.</p> <p>There was significant engagement with the trauma e-learning modules by staff across primary schools with an increase in discussion of how we can respond to trauma evident through head teacher and other meetings. Named persons engaged with facilitated on line trauma skilled training to support changes to practice to improve outcomes for all.</p>
<p>Jan 2021 – Mar 2021</p>	<p>Remote access to the educational psychology service continued with strong engagement across primary schools.</p> <p>7.5 fte school counsellors took up post and began a robust programme of training and induction regarding Argyll and Bute procedures. Information on the counselling service was circulated to schools and referrals began to be received. Robust evaluation of the service began from the outset with support from the EPS and research assistant.</p> <p>The PT Nurture was released from his substantive post and began engagement with schools to support the embedding of effective nurture practices, building in evaluation of impact from the outset.</p>

FSM Contingency Planning

Timescale	Action
<p>Mar 2020– June 2020</p>	<p>Meal deliveries to doorsteps ran from lockdown commencing in March through until 17th April when the delivery of food parcels began on a phased basis by geographical area, starting with Dunoon and Cowal on 17th April, with full roll out achieved by end of April.</p> <p>The decision was taken by Leadership on 18th June to move to BACS and PayPoint payments for FSM entitled families for the summer holiday period, and first payments were made a fortnight in arrears on 10th July.</p> <p>Update of FSM in 2019-21 was 1,030, for the same period in 2020-21 it was 1,286, an increase of approximately 20%. This increase is directly linked to the pandemic.</p>

Aug 2020 – Dec 2020	Business as usual for FMS as pupils were all in school, however payments were made for the period over October and Christmas and there was a hardship payment made in December to all those in receipt of FSM of £120
Jan 2021 – Mar 2021	FSM payments resumed during the second lockdown when pupils were receiving remote learning from home. A spring hardship payment was made to all families in receipt of FSM of £120

Early Years

<u>Timescale</u>	<u>Action</u>
Mar 2020– June 2020	<p>During this first period of lockdown in each locality an Early Years childcare hub was opened to provide care for Keyworker and vulnerable children under school age. A number of our very valuable partnership childminders also opened to provide care for our youngest children. The Early Learning and Childcare workstream (5), working from Scottish Government Guidance provided advice and support to open settings to ensure they operated safely whilst still providing quality care. Also, during this time the central Early Years Team completed the admissions process to allocate every eligible child a place of their choice in a setting or with a childminder. This process was made more challenging by restrictions on children not being able to attend two different settings, unless in exceptional circumstances. In addition, to all children successfully being allocated a place, we were one of only a few Local Authorities able to offer every eligible child 1140hours despite the delayed implementation date. Something we are extremely proud of.</p> <p>Due to restrictions none of the planned Capital works to prepare for 1140 hours were able to be delivered and contingency plans were put into place to allow all settings to operate.</p> <p>An Early Years Catalogue of professional learning opportunities was published as normal, moving completely online, with all training being offered virtually.</p> <p>One of the Early Years team's successes in this period was on line transition programmes for children moving into Primary 1 that meant all children were able to access the same transition experience and parents were able to share and celebrate their work with settings and schools online. The transition into Primary 1 was based around the popular book The Gruffalo. A support pack on active and play based learning was developed to support P1 teachers to build on the ELC experience and this approach supported learners' social and emotional needs.</p> <p>Early Years Childcare for Keyworker and Vulnerable children continued over the summer, provided totally by our partner providers, to whom we are extremely grateful.</p>

<p>Aug 2020 – Dec 2020</p>	<p>Guidance on safe opening was once again updated by the group in response to updated Scottish Government Guidance. One of the challenges from this point, in terms of workforce planning, was the introduction of maternity leave having to start from 29 weeks for the safety of both mother and child. In discussion with Care Inspectorate and Scottish Government we decided that blended placements between indoor settings and childminders and indoor settings and outdoor settings would be supported in Argyll and Bute and issued guidance to all managers. The central Early Years Team worked with parents who had blended placements with two indoor settings to agree a single or alternative blend.</p> <p>A cap of 30 was placed on the number of children who should be in an area at one time. This impacted particularly on our partner providers most of whom were operating at capacity. The Early Year's team worked with partners to support planning.</p> <p>The Early Years Professional Learning opportunities had more signups than ever before and a week-long online conference with national and international speakers based on the themes of wellbeing, curriculum and Realising the Ambition was a resounding success.</p> <p>We continued to fund all qualifications for the workforce and recommenced our very valuable Foundation Apprenticeship training programme.</p> <p>Early Years commissioned bespoke webinars from a partner trainer that support P1 teachers with active and play based learning approaches. These sessions were also recorded to allow more staff to access and revisit them. The Early Years Team worked closely with Colleagues in property to plan the summer 2021 Capital Projects that will ensure quality learning environments for 1140 hours.</p>
<p>Jan 2021 – Mar 2021</p>	<p>Following the decision that school and most ELC buildings would not reopen again, the workstream, once again, amended planning.</p> <p>Registration for ELC and for Primary one was moved to an online virtual application that worked very well and will be retained and improved for use in future years.</p> <p>Guidance for settings and childminders open to deliver care to Key Worker and vulnerable children was updated.</p> <p>Advice and guidance was issued to all settings to ensure that materials and ideas were supplied to families to support play both on and off line during this lockdown period.</p> <p>One change for this period of time was that Key Worker and Vulnerable children were supported within their own settings- where they were open. The administrative challenges around these arrangements were not insignificant, but the Team coped extremely well with this and have been closely following Scottish Government guidance on entitlement.</p> <p>Our Foundation Apprentices were supported virtually during this period to work on their portfolios.</p>

	All settings received regular welfare calls and support from members of the Early Years Team. Also in this period we agreed to participate in a Scottish Government pilot that ensures families who defer entry to Primary one for children of August-February birthdays automatically receive an additional year of funded early learning and childcare. This was very well received by parents especially in the context of interrupted learning provision.
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Digital Inclusion

<u>Timescale</u>	<u>Action</u>
Mar 2020 – March 2021	<p>Digital Inclusion (March 2020 – Mar 2021)</p> <p>In 2020, funding was provided by the Scottish Government to purchase devices (iPads and Chromebooks) and connectivity solutions (4G routers and SIMs). The purpose of these was to ensure digital inclusion by supporting learners without a device or sufficient Internet connection at home (such as where multiple learners are in the same household, there is a slow connection, a family has moved to a new provider, or there is a network fault).</p> <p>The Council procured 1356 devices. Almost all of these have been allocated and delivered (with this process being organised by the Digital Learning Team), with provision of the small amount remaining currently being co-ordinated. In addition to this, there are 39 iPads on back order which will also be provided to learners. Since January, the Digital Learning Team has also allocated 246 of the 254 connectivity solutions from the digital inclusion grant; only 8 of these remain to be allocated and will be distributed to learners as required.</p> <p>Glow: Glow usage statistics are processed by the team monthly, and we have compared key data at three points - February 2020, September 2020 and January 2021. This data related to unique staff users, unique pupil users, and G Suite sessions (this was chosen due to G Suite being the most used Glow application).</p> <p>Between February 2020 and September 2020, 136% more staff and 158% more pupils used Glow, and G Suite sessions almost tripled. Between February 2020 and January 2021, unique staff users almost tripled, there were around 3.5 times more pupil users, and there was a 941% increase in G Suite usage, with nearly half a million sessions. The large numbers seen in January 2021 are believed to relate to lockdown and a greater uptake of Glow applications by staff (also reflected in the volume of staff support requests received by the Digital Learning Team in January 2021).</p> <p>Webinars: The Digital Learning Team has been organising and offering webinars to support education staff with online learning and teaching since March 2020. These have since supported 800 staff (almost 1000 when including webinars co-ordinated with partners). In January 2021 alone, the team has directly supported 100 staff online via three digital skills webinars focusing on delivering remote learning and teaching, covering beginner-level introductions to Glow and Google Classroom as</p>

	<p>well as more advanced techniques such as creating virtual classrooms with avatars. The team will continue to offer more webinars across a range of subjects throughout the year.</p> <p>Modern Apprenticeship: The Digital Learning team is also currently advertising to recruit a Modern Apprentice, who will work with the team to support digital technologies in education, and will also undertake an SCQF Level 6 Diploma for IT and Telecoms, in addition to receiving on-the-job training as part of the modern apprenticeship. This apprenticeship is being funded by the Young Person's Guarantee, which aims to deliver fairer and more inclusive communities where every young person has an opportunity to reach their potential</p> <p>Clyde Mission Fund and Rural Growth Deal: Argyll and Bute Council has been awarded £490,000 of funding from the Clyde Mission Fund, which aims to repurpose buildings close to the Clyde; the Council has identified a building in Dunoon to be repurposed to consist of both a STEM hub and a community hub. The STEM hub is being designed, and will be run, by the Digital Learning Team. The concept of the STEM hub is to establish both a venue in Dunoon which learners can attend, and also offer a mobile element where a van with STEM equipment is used to deliver learning to learners across Argyll and Bute.</p> <p>The Clyde Mission Fund also ties in to the Rural Growth Deal, through which it is hoped that five hubs will be established throughout Argyll and Bute, each with a theme that leveraged its location (for example, a focus on defence and engineering in a Helensburgh hub, and on marine sciences and aviation in an Oban hub). If the Council can secure more funding from the deal, it would help with establishing another hub in addition to the one in Dunoon; a business case has been produced for this, and the Council is awaiting a response</p>
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Outdoor Learning

<u>Timescale</u>	<u>Action</u>
Mar 2020– June 2020	This period was spent gathering information and creating an action plan for August 2020
	Preliminary planning work on Argyll and Bute's own Outdoor Learning programme was taken forward. This work was necessarily delayed with the onset of COVID
	Work continued on creating an outdoor nursery site in Kilmory gardens and ACT Argyll were identified as delivery partners for 'MAKI Pups' outdoor nursery
	A janitor for the site was appointed in July 2020 and significant areas of the gardens were cleared and made safe for use.
Aug 2020 – Dec 2020	MAKI pups staff worked closely with the newly appointed janitor, contractors and the estates team to make the Kilmory site ready for children.
	Families were prepared for a January start, though this was then delayed due to the latest COVID enforced lockdown.

	Phase one of the site was completed in January and the janitor continued to work through the winter months, during lockdown to clear back foliage and improve the site further.
	The Argyll and Bute Outdoor Learning programme was taken to SQA for accreditation
	An online portal was created which brings together a range of support, opportunities for professional learning, resources and key documents to support outdoor learning. This was shared with staff across Argyll and Bute.
	In conjunction with Argyll and Bute Outdoor and Woodland Learning (OWLS) community, it was decided that a range of online workshops be designed and delivered in the spring term to support teachers, practitioners and partners in facilitating outdoor learning.
Jan 2021 – Mar 2021	MAKI Pups outdoor nursery opened at Kilmory with 13 children registered. This is a significant step forward for supporting outdoor learning in the early years and staff have already started supporting colleagues in other settings by sharing their expertise.
	In February, we hosted our first virtual outdoor learning festival. This took the form of three webinars over three nights. The first was entitled “Getting Started with Outdoor Learning” and was an entry level session hosted by head teachers and teachers in Argyll and Bute. The second was called, “Moving on with Outdoor Learning” and focused on developing whole school approaches and child led experiences. It was hosted by teachers, a Head Teacher and Early Years practitioners. The final session was “Developing Curricula in Partnership” and was hosted by a Head Teacher and third sector partners. It focused on developing curricular areas and accessing partners. Overall, 163 colleagues from Argyll and Bute attended across the three nights and 90% found the sessions to be either useful or extremely useful.

Outdoor Learning in Argyll and Bute

Webinar Series

16th – 18th February 2020

Each webinar will be a balance of hearing our speakers and a Q+A discussion, so please come along with any questions you may have



Wednesday 17th February: 4.00pm – 5.30pm

Moving on with Outdoor Learning

- ☑ Finding and using wild spaces for learning
- ☑ Developing a whole school approach
- ☑ Letting learners lead the learning - the balance

Featuring:

Claire Bryden (Rockfield PS), Lisa Bulloch (Silverbirch Outdoor Nursery and Inveraray's OL Teaching Team).

Sign up to ED50 in the course catalogue

Google Meet link = meet.google.com/yvx-rypc-qtb



Tuesday 16th February: 4.00pm – 5.30pm

Getting Started (or starting again) with Outdoor Learning

- Starting out with outdoor learning
- Making a Kit list
- Lessons from the Beach **Featuring:**

Carol Simpson (Cardross Primary School), Catriona Brown (Rhunahaorine PS) and Julie Watson (Barcaldine PS)

Sign up to ED49 in the [course catalogue](#)

Google Meet link = meet.google.com/cny-ysvm-ujh

Thursday 18th February: 4.00pm – 5.30pm

Moving on with Outdoor Learning

- ☑ Running an OL award scheme
- ☑ Science, history, geography and nature
- ☑ Site visits and working with rangers
- ☑ Risk Assessing and 'on the day'

Featuring:

Jenny Holmes (John Muir Trust) Julia Hamilton (Kilmartin Museum), Ali Cush (Loch Lomond and the Trossachs National Park and Ben Appleby and Kerry McKay (GRAB Trust)

Sign up to ED51 in the course catalogue

Google Meet link = meet.google.com/awe-xbtz-wha



Outdoor Learning in Argyll and Bute Webinar Series

16th-18th February 2021



3	Webinars
14	Presenters
163	Educators attended
90%	Of feedback said it was useful or very useful to their practice

Getting Started (or starting again) with Outdoor Learning

- Starting out with outdoor learning
- Making a Kit list
- Lessons from the Beach

Featuring:

Carol Simpson (Cardross Primary School), Catriona Brown (Rhunahaurine PS) and Julie Watson (Barcaldine PS)

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Getting started with outdoor learning



Moving on with outdoor learning



Working with partners for outdoor learning



Legend

Extremely Useful	
Useful	
Somewhat useful	
Not very useful	
Not at all useful	

*So Inspirational!
Can't wait to get
outside with my
wee ones!*

*Brilliant session!
Such a great variety
of speakers with
different experiences
which really helps!*

*Great week. 3 sessions
over the 3 days were
packed in with lots of
interesting things. I
definitely picked up some
pointers to take.*

*Thank you to all
involved, it was very
informative and
interesting and well
presented.*

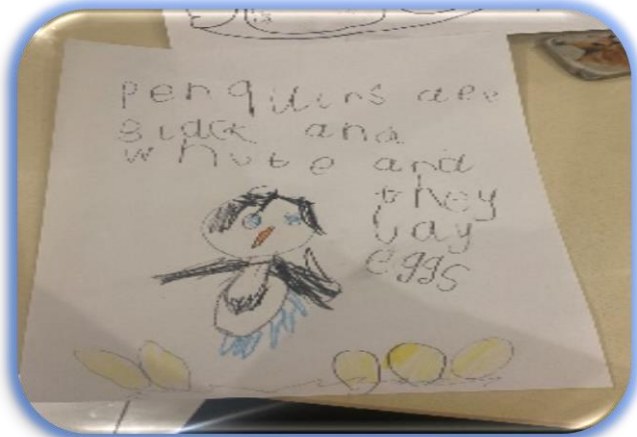
*Really enjoyed this. Thank you. Hearing you all
share your experiences really inspires
confidence to get on and do! Good
communication and a shared vision between
the adults involved is so important. Webinars
like this really help.*

Arrochar Primary School

During online learning P1/2 completed activities in all curriculum areas based on a weekly theme. Literacy, numeracy, science, social subjects and art were all covered through this theme.

An example is a week learning about penguins.

The class listened to a penguin story then drew a response to the story, drawing/writing about their favourite part.



P1 used penguin cards for counting, ordering and adding.

Every morning they watched the penguins at Edinburgh Zoo and then had to design a new penguin house for the zoo.

P2 read a short passage about penguins and then answered questions about the penguins. All children had to access information/videos etc. about penguins and create a factfile for penguins. P1 had find out one fact, draw a picture and write the fact on the picture and P2 had to try to find at least 2 facts to add to their picture.

As an art activity the class had to create a penguin. Health and Wellbeing was covered by CosmicKids yoga, Pedro the Penguins.

Cardross Primary School

During remote learning our Primary 5 class had online meetings through Google Meet with a Scottish Author Cathy Wilson from the Isle of Islay.

Primary 5 were using the illustrations from Cathy's book Bramble and Coultoon, as inspiration for their Scottish Art work and literacy. When Cathy heard that we were using her books she made contact with the class teacher to ask if she could be involved with the work.

The pupils were delighted to hear that an author wanted to work with them and even more delighted when Cathy sent them the 3rd book in the series.

Prior to their online Google meet with Cathy the pupils planned questions that they would like to ask her, all the pupils in the class got to ask a question and make notes. Cathy then told them about her previous career as a teacher and how she loved reading. She told them what it was like to be an author and how the ponies in her story (Bramble and Coultoon) were based on herself and the illustrator. All pupils were fully engaged with their learning and having contact with an author whose book they had shared as a class enthused our most reluctant writers.

On their return to school Primary 5 were delighted to see that Cathy had sent them 2 felt ponies for pupils to use as inspiration for their fictional writing.

This piece of work fits with our school priority to raise attainment in literacy and improve pupils writing skills.



Colgrain Primary School

Throughout the period of school closure, children at Colgrain ELC and P1-P7 benefitted from live teaching sessions. For pupils in P1-P7 live teaching sessions took place on a daily basis ensuring a breadth of coverage and progression within Literacy and Numeracy. We dedicated Wednesdays to wellbeing opportunities for staff and pupils. All children were provided with a learning pack to support provision of meaningful learning experiences.

For pupils in Colgrain ELC, live sessions included Book Bug, cooking and making instruments. Observations from these live sessions illustrated the involvement of family members and a wider impact than anticipated.

Staff throughout the establishment worked together to track and monitor engagement and provide pastoral support. Focus was placed upon families who did not engage during the previous lockdown, pupils who receive support from partner agencies, pupils on the child protection register and families where there were concerns around possible escalation of risk. Many of these pupils were subsequently allocated a place in the hub.



All learners in the Hub were able to connect with their wider peer group and class teacher via Google Meet. This ensured equity in access to provision.

Colgrain Primary School and ELC School Improvement Plan for session 2020/2021 set out the following targets:

- Recovery and raising of numeracy attainment and achievement post school closures
- Recovery and raising of literacy attainment and achievement post school closures
- Recovery for School Community, building resilience post school closures.

Although the same level of pedagogical enquiry and collaboration was unable to take place, there has been a continued focus in ensuring we work towards achieving these targets. There has also been additional, notable, improvements in other areas.

All pupils from P1 – P7 now access and use Glow to link between home and school. This has continued following the return to school. Through an audit of engagement, there was a significant increase in engagement between lockdown one and lockdown two.

Staff and pupils have demonstrated increased confidence in their use of technology for supporting learners and accessing personal development opportunities.

Parental feedback throughout this period has been very positive. Parents commented that children were being suitably challenged, despite being at home.

The Colgrain Community united to ensure the best possible support for all families

	Monday	Tuesday	Wednesday	Thursday	Friday
Literacy	<p>NI Focus: Hairy ecology story Staff Member: GD</p> <p>NS Focus: Slinky Malinky story with rhyming word recognition Staff Member: GD</p>	<p>Live Session</p> <p>Focus:</p> <p>10.30am</p> <p>Staff Member(s): GD</p>	<p>NI Focus: How am I feeling? Staff Member: SC</p> <p>NS Focus: Feelings Staff Member: SC</p>	<p>Live Session</p> <p>Focus:</p> <p>2pm</p> <p>Staff Member(s): SC and JMc</p>	<p>NI Focus: Let's look at Books Staff Member: JMc</p> <p>NS Focus: Let's look at Books Staff Member: JMc</p>
Numeracy	<p>NI Focus: Identifying Patterns Staff Member: FB</p> <p>NS Focus: Identifying Patterns Staff Member: FB</p>	<p>introduction to Scottish foods and info re questions about Scotland</p>	<p>NI Focus: Positional Language Staff Member: JMc</p> <p>NS Focus: Positional Language Staff Member: JMc</p>	<p>NI Focus: Number counting/ recognition Staff Member: FP</p> <p>Introducing instruments. A follow on from the first Nursery Rhyme session.</p>	<p>NI Focus: Number counting/ recognition Staff Member: FP</p> <p>NS Focus: Number counting/ recognition Staff Member: FP</p>
Topic	<p>Talk about the life of Robert Burns & drawing simple tartan pattern Staff Member: FB</p>		<p>Introduction to Scottish Gaelic Language Staff Member: FB</p>		<p>Scottish pipe bands - lets get marching SC</p>

Garelochhead Primary School

Remote Learning – January to March 2021

As a result of our investment in IT, all of our pupils were well resourced and able to join our online learning from day one. 80% of our IT resources were out in the community and as a result we had 99.3% engagement with our pupils during the remote learning period. P4-7 experienced two, high quality, live teaching sessions each day, all of which were timetabled so that no classes clashed. In addition there were continuous live interactions with their teachers throughout the day. P1-3 used Seesaw as their online learning platform as our previous remote learning session had made it clear that Google Classroom was not the strongest format for our younger learners. They benefited from continual live interactions every day with video messages, audio recordings, photos, stories and activities being posted on a schedule by class teachers.

The quality of interaction enabled the children at GPS to maintain their strong connections with their class teachers and their school friends. It also ensured that academic progress could continue and that all of our pupils had equity of access to the online learning.

It had been made clear by Scottish Government that another lockdown or period of blending learning would be a strong possibility and our planning and preparation for this prior to the announcement in December 2020 meant that parents, pupils and teachers all felt that the remote learning was more successful and effective than the previous lockdown



Hermitage Primary School

We received news that the work we have undertaken in partnership with Argyle Care Centre had been recognised at the Scottish Intergenerational Awards on Friday 12th March. We were awarded an excellence award for our commitment to this project and the activities which connected the residents in the Centre with our children here at school.

Prior to the March 2020 Lockdown, small groups of pupils physically visited the Care Home on a monthly basis with a wide range of pursuits to share together. Engaging in French fun story-telling and reading, craft and gentle exercise sessions helped our pupils demonstrate and teach skills to others and enabled the residents to participate in activities to stimulate and build connections. The restrictions we faced coming back into school in August 2020 didn't stop us working together and pupils in Primary Two worked, again, with the residents using virtual platforms to retain a connection. They taught residents signing actions to the song, "Something Inside so Strong", and a special video was created and shared in our virtual online Christmas service which both our children and the residents signed together with our infant pupils providing the specially, recorded and mixed background track which they recorded individually at home. Communication comes in so many forms and this song and shared project epitomised the new skills and attitudes which prevailed through the last 12 months. https://youtu.be/O-W1x_R2h54



Working together across generations teaches so much – communication, patience, empathy, care, consideration and respect and we are proud of the strong links forged with the Care Home. When restrictions ease we hope to expand this intergenerational work across the wider community of the town and have some exciting plans to develop things further. Meanwhile we are delighted that both the school and Argyle Care Home have been commended at this national level and wish to thank all involved in this project.

John Logie Baird Primary School

Building a Culture of Positivity

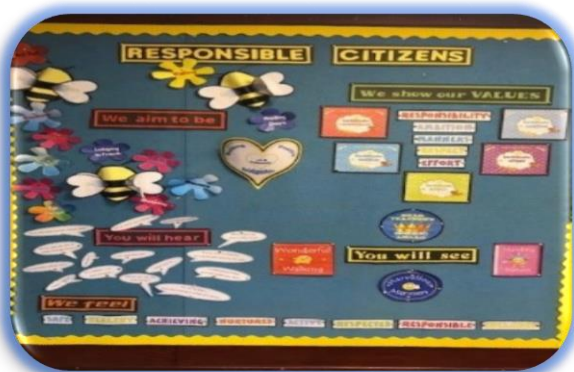
1. Development of a Positive Relationships Policy

Following Level One and Two training with Pivotal Education, we have been working with all staff in school and our ELC, parents, children and Educational Psychologist Roslyn Redpath, to develop a Building Positive Relationships Blueprint and Policy.

The key aspects of our building Positive Relationships are:

1. Celebrating success and achievement for all our school community
2. Recognising when learners have gone above and beyond expectations
3. Providing a platform for our school values and rules to be understood and 'lived by'
4. Providing a consistent approach when addressing and resolving conflict

2. From Policy to Practice



The photograph here shows how we have brought our Positive Relationships Blueprint to life. Situated at the front door, this visual explains and serves as a reminder to our school community of our **3 School Rules: Be Ready, Be Respectful and Be Safe**. During term 2 Google Meet assemblies have taken place to discuss with the children what these rules would look like in our school and playground.

It also shows examples of what we aim to be, what you will hear and see in every day practice around our school.

Kilcreggan Primary School

Pre lockdown: Digital leader strategy

Early on last year we identified the opportunity and possibilities involved in utilising Glow, Google classroom and the resources within, to enhance learning. To this end a number of P6/7 pupils were trained as digital leaders to help the rest of their class develop their skills and understanding of navigating Glow. With the addition of the work undertaken during the Young STEM Leader program. The pupils' work has consequently been used as an example of good practice by SSERC/YSLP and utilised in training for other schools and practitioners across Scotland.



Lockdown two

We were well placed by this point to deliver robust online teaching that drove the learning forward ensuring progress through a difficult time. Teachers utilised daily meetings, video tutorials, Google forms, jamboard and Google sites to create innovative, engaging and comprehensive learning for all pupils, rewarded with almost full engagement across P 4-7 throughout. The legacy of lockdown has been the production of sustainable resources such as French and Numeracy websites full of video content and lessons to be used for years to come to aid learning in school and at home.

Post lockdown, embedding good practice moving forward



Moving forward it was essential that we embraced what we have learned during this year and embed successful resources, learning and tools into our everyday practice. It is also important that this is done correctly, not just using digital tools because they are there but maximising the use of such things to their full potential, appropriately and effectively to enhance learning and teaching, not create additional unnecessary work.

To this end we will continue to develop our online learning logs, modifying our approach in line with the CfE refreshed narrative. We will also continue to utilise Glow for our staff collaboration, management of CPL, sharing of resources and reading, planning and tracking.

PT Mr Malcolm is working with the Northern Alliance Digital Innovation working party to develop various approaches to numeracy learning utilising digital tools to embed retrieval practice into everyday teaching, this will mainly concentrate on spaced learning. As part of this project we are also developing a digital approach to numeracy homework utilising interleaving to reinforce skills retention and improved management of memory in numeracy learning. This will manifest in a website accessible from home with weekly quizzes covering current learning and also the previous 8 weeks themes. This will be strategically planned based on our three year rolling planning and will be a reusable sustainable resource. These quizzes automatically collate into an easily readable spreadsheet each week allowing teachers to instantly spot gaps in learning.

Luss Primary School

Health and Wellbeing / Literacy / Expressive Arts

National priority – Improvement in children’s health and wellbeing.

All children in our class (P2-P6) took part in a Robert Burns Day celebration which included literacy, expressive arts, social subjects and health and wellbeing activities.

We worked collaboratively with Rhu Primary School to plan some of these activities and our two P6 pupils were invited to join their P6 quiz. This supported one of our school priorities which is to provide opportunities for our children to engage with a wider peer group.

In this specific activity children were learning about traditional Scottish dances as part of wider learning about Scottish culture and heritage. They were set this active challenge to learn and perform a traditional Scottish dance with someone in their family. Below you will see a photo of a brother and sister performing the “Gay Gordons” and father and son “Highland Fling” (photos

taken from videos uploaded).



The children enjoyed this opportunity to be active and energetic at home and they all liked watching each other perform and posting comments of encouragement on the Google Classroom

Parklands School



Our learners, with complex additional support needs, have found periods of lockdown difficult. Accessing remote learning for all has been tricky, however, the teaching staff who know our pupils extremely well, were able to provide engaging activities especially for those learners working at foundation or pre-early level. At this stage, literacy and numeracy are closely linked and through a variety of sensory activities at home, parents worked with staff to engage learners successfully.

Our engagement in 2nd lockdown was more consistent with more pupils engaging across the stages. Seesaw provided ease of access for pupils and their families, alongside a simple format that allowed multimedia access for both pupils and staff. The format allowed staff and parents to clearly state the learning outcome and respond with a photo, comment or verbal message, this also included the ability for feedback from teachers.

The success of Seesaw and engagement of parents has led us to look at how we should now capitalise on this opportunity.



Rhu Primary School

Learning for Sustainability – *Keep Scotland Beautiful*

All pupils joined the fight against climate change by planting 420 saplings as their contribution to offset their carbon footprints.

The whole school project enabled every child to plant at least one tree in and around the local community. The Woodland Trust provided a grant for the trees.

This project provided an opportunity to build and develop partnerships with local businesses and community groups who offered sponsorship, invaluable knowledge and guidance.

Before planting, the children learnt what efforts we can all make to reduce our carbon footprints. They calculated how much we were offsetting carbon emissions by planting our trees and the impact that that had on us and our planet.

Pupils researched the different species of trees and where best to plant them. They listened to instructions of how to plant them and then collaborated with each other to independently plant them.

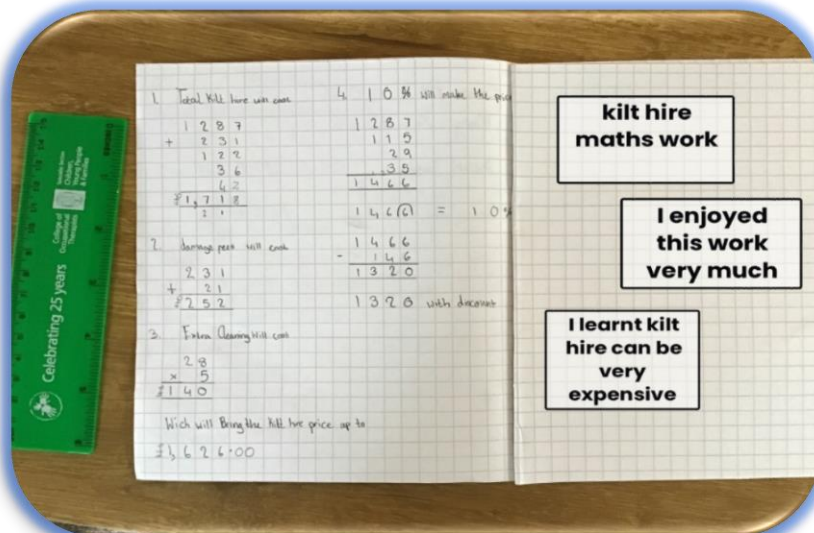


Product design was trialed and pupils researched why the spiral design and material of the protectors provided was fit for purpose.

Long lasting learning experiences for the entire school helped develop a generation of young citizens who understand how vital it is to care for our planet. Pupils were praised for making a global contribution and daily choices that protect our future.

One pupil said: “The tree planting was the best day ever! I have already been to visit my sapling with my family and can’t wait to watch it grow. I want to go to the woods every weekend now!”

Primary 6 took part in an IDL celebration of Robert Burns during remote learning, 18-22 January 2021. 3 pupils completed work from within the hub.



Numeracy: Information and data handling with Burns Supper preferred menu choices; Budgeting for ingredients for ‘Burns Scran’; Perimeter/Area work for ceilidh dance floor space; Timetabling in 12/24 hr time for scheduling a traditional Burns Supper; Directions/Mileage for planning a trip to Burns’ birth town of Ayr; Percentage and Multiplication work for kilt hire/discounts, Symmetry in designing ceilidh dances; Chronology of dates with Burns’ timeline.

Literacy: Scot vocabulary research; Understanding and interpreting poems and songs; Creating unique poetry in Scots; Reciting and performing poems/songs; Researching Scottish recipes and following instructions.

HWB: Using Burns' quotes - "To see ourselves as others see us" and "Now's the day, and now's the hour" to reflect on how we think, act and speak to others-linked into live online PATHS lessons.

Music:

Cup percussion-Scottish Reels: <https://www.youtube.com/watch?v=gTxT7HWtwHg>

Composer of the Week: https://www.youtube.com/watch?v=u78_8ZRcYV0

Whole School Songs: https://www.youtube.com/watch?v=AxV6sli_mZ0

Art/ICT: Burns birthday card design, clan design and menu design via digital platforms or traditional techniques.

Scottish culture was placed as a central consideration across all learning outcomes and experiences. Pupils explored Scottish tradition, identity and language allowing them to explore and identify the changes in Scottish culture.



Parents and pupils fed back that pupils were highly motivated with the activities which, to quote a parent, "gave their learning purpose". Burns Day was celebrated with reason and understanding.

Vide overview <https://www.youtube.com/watch?app=desktop&v=87AB6Clv1KU>

Rosneath Primary School

Outdoor Literacy Lesson on Cracks.

All children in school were able to take part either remotely using google classroom or whilst attending the hub. The lesson involved 4 elements; first hearing a story about a cracked pot, then thinking about their own "cracks" they are proud of (unique skills or behaviours), an outdoor hunt for cracks and finally creating/writing a story about their crack either on paper or digitally.

Many of the children got involved and sent photographs of their cracks and sent their stories. The children have been working on improving their descriptive writing throughout this term's outdoor literacy lessons. Many of the children really demonstrated and applied their knowledge and understanding of their learning through their stories.



The outdoor literacy lessons have helped children engage with literacy, particularly those who have normally struggled for ideas or have been apprehensive of writing. The outside context in Rosneath Peninsula has helped to provide a rich natural environment, which has stimulated their creative ideas. The differing contexts, has supported all of the children's understanding that literacy is everywhere and has also improved individual targeted pupil attainment, whilst enhancing their mental health and wellbeing.

Parent comment: "This was a great task and my child really enjoyed making a story to go along with the photos we had made beforehand based on the ideas she had come up with for her story. She really enjoys getting to type on the laptop rather than writing on paper."

Weekly lessons and teaching videos are available for all pupils to access through Goggle Classroom, 'Outdoor Literacy' tile. Pupils are able to comment and upload their work online.

St Joseph's Primary School



Our music specialist, Mr Guy delivered lessons remotely each week to every class in the school. Although singing was restricted in school, there were no such barriers at home and children (and their families) were encouraged to take part in singing, instrument making and percussion work at home. Great videos were uploaded by pupils who clearly enjoyed these lessons.

Many of our P7 pupils had questions about transition and so our HT at OLSP organised a Google Meet for children and parents to allow them to ask questions and see their fellow pupils. This first contact was so important to many pupils especially as face to face transition days may not go ahead.

P5 were midway through a class novel and were very disappointed when school closed and remote learning took over. With permission from the publishers, Mrs Thomson read the book by recording chapters via Google Meet. This meant that the class were able to finish the book (they loved it!) and were able to complete a range of follow up activities related to the book.

Following our return to school in 2020, P1 staff made plans to film the nativity and Christmas show as we couldn't do live performances. Classes were treated to visions of shepherds and angels outside in the playground and the long journey to Bethlehem was recreated on the football pitch! P2 used sign language to convey their Christmas message while P3 created visual messages to share.



All of these videos were then uploaded to Google Classroom where parents could view their children's learning over the Christmas period.

School Contacts

SCHOOL	HEAD	ADDRESS	WEBSITE
Arrochar Primary School	Alison Palmer	Arrochar Primary, Tarbet, Arrochar, G83 7DG 01301 702261	http://www.arrochar.argyll-bute.sch.uk
Cardross Primary School	Kelly Girling	Cardross Primary, Kirkton Road, Cardross, G82 5PN 01389 841433	http://www.cardross.argyll-bute.sch.uk
Colgrain Primary School	Pauline Walsh	Colgrain Primary, Redgauntlet Road, Helensburgh, G84 7TZ 01436 673557	http://www.colgrain.argyll-bute.sch.uk
Garelochhead Primary School	Denise Donald	Garelochhead Primary Garelochhead, G84 0DG 01436 810322	http://www.garelochhead.argyll-bute.sch.uk
Hermitage Primary School	Elspeth Davis	Hermitage Primary, Argyle Street East, Helensburgh, G84 7EW 01436 672949	http://www.hermitage.argyll-bute.sch.uk
John Logie Baird Primary School	Carolyn Randall	John Logie Baird Primary Winston Road, Helensburgh, G84 01436 674001	http://www.johnlogiebaird.argyll-bute.sch.uk
Kilcreggan Primary School	Frances Bretman	Kilcreggan Primary, School Road, Kilcreggan, G84 0HT 01436 842109	http://www.kilcreggan.argyll-bute.sch.uk
Luss Primary School	Marianne Docherty	Luss Primary, Luss, By Alexandria, G83 8NY 01436 860244	http://www.luss.argyll-bute.sch.uk
Parklands School	Gwen Gilmour	Parklands, 27 Charlotte Street, Helensburgh, G84 7EZ 01436 673714	http://www.parklands.argyll-bute.sch.uk
Rhu Primary School	Linda McBeath	Rhu Primary School Road, Rhu, G84 8RS 01436 820316	http://www.rhu.argyll-bute.sch.uk
Rosneath Primary School	Emma McDermid	Rosneath Primary, Rosneath, G84 0RJ 01436 831354	http://www.rosneath.argyll-bute.gov.uk

St Joseph's Primary School	Michelle Collins	St Joseph's Primary, Old Luss Road, Helensburgh, G84 7LR 01436 671748	http://www.st-josephs.argyll-bute.sch.uk
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ARGYLL AND BUTE COUNCIL

Helensburgh & Lomond

Area Committee

CHIEF EXECUTIVE'S UNIT

17th June 2021

SUPPORTING COMMUNITIES FUND 2021/22

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to decide on the allocation of the council's Supporting Communities Fund (SCF) for Helensburgh & Lomond.
- 1.2 The total Supporting Communities Fund budget made available by the Council for allocation in Helensburgh & Lomond for distribution in 2021/22 is £22,823.09.
- 1.3 It is recommended that 11 applicants are awarded funding.
- 1.4 Applicants awarded funds from the council's Supporting Communities Fund have 18 months in which to spend the funds.

ARGYLL AND BUTE COUNCIL

**Helensburgh & Lomond
Area Committee**

CHIEF EXECUTIVES

17th June 2021

SUPPORTING COMMUNITIES FUND 2021/22

2.0 INTRODUCTION

- 2.1 The report details recommendations for the award of the council's Supporting Communities Fund (SCF). The total Supporting Communities Fund budget made available by the Council for allocation in Helensburgh & Lomond for 2021/22 is £22,500. In addition, there is a carry forward from the financial period 2019/20 of £323.09 from return of unspent funds from previous applicants. The total available for allocation is £22,823.09.
- 2.2 Following consultation on the SCF with the community and recommendations from this agreed at Council on 26 November 2021. Organisations can apply for up to £2,500 and the period of spend is 18 months. This is what the respondents of the consultation wanted. Improvements were also made to simplify the application process.
- 2.3 The SCF is a popular fund and has attracted 18 applications from the Helensburgh & Lomond area requesting a total of £37,650.95 in funding.
- 2.4 Applications are scored against criteria set out in the guidance (<https://www.argyll-bute.gov.uk/council-and-government/third-sector-grants>)
- 2.5 Due to Covid-19 restrictions applicants who received funding in 2020/21 were granted an extension to carry funds forward to March 2022. Where an organisation has been recommended for an award and received funds in 2020/21, the award recommended in this report is either for a different project or where the original award has been spent and an End of Project Monitoring Form received.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to agree that 11 applications are awarded funding from the Supporting Communities Fund budget totalling £22,823.09. These are listed with an award recommendation in Table 1 under 4.0 of the report.

4.0 DETAIL

- 4.1 The SCF is marked through a robust process which involves financial checks and contact with the applicant to verify any information where required. All applicants need to provide satisfactory essential information on governance and finance to be eligible for further assessment. The scoring is based on a set of criteria outlined in the guidance and made available on the council's website: ([Guidance for applicants](#)). Applications to the fund in March 2021 must meet one or more of the criteria:
- Fairer Communities – tackling poverty by sharing opportunities.
 - Resilient Communities – rebuilding and repairing from a pandemic; noting that this is only in the case of the group being unable to access other specific funds for this, e.g. Scottish Government funding.
 - Greener, cleaner communities – climate change mitigation
 - Creative Communities - Creativity for Health and Wellbeing
- 4.2 Of the 18 applications received 17 (requesting a total of £36,994.95) are eligible. The application not eligible has been notified and provided with support on applying to other funds where relevant.
- 4.3 11 applicants have not applied to the fund in the previous year/ two years. Applications to the fund are listed in alphabetical order, by applicant name, in Table 1.
- 4.4 1 of the 17 eligible applications is a partnership project seeking to reduce fraudulent activity due to Covid-19 and has been passed to the Community Planning Partnership which is currently supporting partnership working on this.
- 4.5 Of the remaining 16 eligible applications to the SCF, 11 are recommended to be awarded funding from the total available of £22,823.09. The applications recommended for award of funding are indicated by the award amount shown in column 'Award 2021/22' in Table 1. The detail of the projects is in Table 2.
- 4.6 Unsuccessful applicants are marked 'no award', and will be provided with information on alternative sources of funding and support.
- 4.7 Successful projects funded have to complete a report to evidence the impact of the spending of the money. The results of this are brought to Area Committee in June 2023, if not before depending on project duration.

Table 1 – Supporting Communities Fund Recommendations of Award 2021/22

Ref No	Organisation	Grant 20/21	Total Project Cost	Amount Requested	Award 2021/22
1	Albatross Arts CIC Jean's Bothy	No	£4,385	£2,500	£2,500
2	Argyll, Lomond and the Islands Energy Agency (ALlenergy)	No	£3,700	£625	No award – refer to 4.4
3	Cove and Kilcreggan Youth Café	No	£2,500	£2,500	No award
4	Family Mediation Argyll & Bute	No	£19,500	£2,500	No award
5	Friends of Duchess Wood	No	£8,215	£2,500	£1771.07
6	Gareloch Riding for the Disabled Association	Yes	£2,500	£2,500	No award
7	Garelochhead Station Trust	Yes	£1,808	£1,808	£1,808
8	Geilston Hall Management Committee	No	£3,950	£2,500	£2,500
9	Grey Matters Active Ageing	Yes	£2,742	£2,500	No award
10	Helensburgh Amateur Swimming Club	No	£2,750	£2,500	£2,500
11	Helensburgh and District Access Trust	No	£2,589	£2,089	£1771.07
12	Helensburgh Art Hub	Yes	£3,174	£2,500	£2,500
13	Helensburgh Tree Conservation Trust	No	£6,250	£2,500	No award
14	Males Tales Helensburgh	No	£12,780	£2,500	£2,500
15	Plastic Free Helensburgh	No	£1,603.58	£1,603.58	£1,603.58
16	Rosneath Community Garden	No	£2,145.02	£952.37	£952.37
17	Visiting Friends	No	£3,227	£2,417	£2,417
		Total Available			£22,823.09
	* Events & Festivals	Total Recommended			£22,823.09

Table 2 – Supporting Communities Fund Recommendation

Ref	Organisation	Application Detail
1	Albatross Arts CIC Jean's Bothy	To deliver a 'Culture Club' pilot project in partnership with Jean's Bothy. The project aims to support local people living with mental health challenges to re-engage with wider society post pandemic, whilst learning new skills. Costs are requested towards staff costs, travel and entrance fees for 8 cultural excursions.
5	Friends of Duchess Wood	To construct a new path linking the Nature Corridor path at the rear of Duchess Gait to the path around the Wood and re-surface the track leading from the car park round to the entrance at Millig Street and Rhu Road High through the lower part of the Wood. Costs are requested towards materials, hire of equipment and contractor fees.
7	Garelochhead Station Trust	The provision of online mindfulness courses. The project is being delivered in response to the deterioration in mental health of members during the Covid-19 pandemic and will be available to members of Garelochhead Station Trust as well as other third sector organisations. Funding is requested for staff and tutor costs and course materials.
8	Geilston Hall Management Committee	To create a safe woodland play and learning area for children at the Geilston Hall. The project will provide space for outdoor activities and learning with an environmental focus, for use by the After School and Breakfast Club as well as the Cardross Climate Action Network. Funding is requested to clear and fence the area.
10	Helensburgh Amateur Swimming Club	To deliver a package of growth mind-set training to help tackle the health and wellbeing impacts of the pandemic. Funds are requested to provide training for coaches, volunteers, teens and young swimmers.
11	Helensburgh and District Access Trust	To repair surfaces and address drainage problems on the Helensburgh Reservoir path as well as sections of the Upland Way and Three Lochs Way. Costs are requested towards materials, hire of equipment and contractor fees.
12	Helensburgh Art Hub	To deliver the 'Art of Recovery' project which will provide 40 workshops between July and November 2021 including online sessions, outdoor classes and kids activities. Funding is requested for the planning, promotion and delivery of the workshops along with materials.
14	Males Tales Helensburgh	To increase the frequency of the group sessions from fortnightly to once per week and offer additional one on one support. Funding is requested to support volunteer training and promotional materials.

Ref	Organisation	Application Detail
15	Plastic Free Helensburgh	To deliver a series of activities, events and training as part of Climate Change week and COP20. This will include leading litter picks and beach cleans in conjunction with Helensburgh Community Council. Costs are requested for purchase of litter picking equipment, hire of venue and refreshments for events, training for the committee and a zoom subscription.
16	Rosneath Community Garden	To expand the community garden to increase the number of growing plots and improve access for children and people with disabilities. Costs are requested to purchase small tools, materials for raised beds and support volunteer training.
17	Visiting Friends	To hold a series of coffee mornings targeting adults at risk of loneliness and social isolation. This project focuses on rebuilding social confidence following the pandemic and will be delivered in conjunction with Grey Matters Active Ageing, Jean's Bothy and Garelochhead Station Trust. Funds are requested for hall hire, travel, refreshments and promotion.

5.0 CONCLUSION

- 5.1 The Supporting Communities Fund application and assessment process has been completed as set out within the guidance.
- 5.2 The recommendations made fully allocate the funding available for financial year 2021/2022.

6.0 IMPLICATIONS

- 6.1 Policy: n/a
- 6.2 Financial: Recommendations in the report are limited to the budget allocation available in 2021/22 for the Supporting Communities Fund in Helensburgh & Lomond.
- 6.3 Legal: Applications are initially assessed to ensure that groups are constituted with managed accounts.
- 6.4 HR: n/a
- 6.5 Fairer Scotland Duty: The Supporting Communities Fund supports community groups in tackling poverty, reducing inequality and building a fairer and more inclusive Scotland.

- 6.5.1 Equalities - protected characteristics: Applicants are given the options of receiving the application in large print and other languages.
- 6.5.2 Socio-economic Duty: None known
- 6.6. Risk: risk to the public pound is managed through the assessment and scoring, and through the end of project monitoring process.
- 6.7 Customer Service: None

7.0 Appendices

- 7.1 Table 3 No Grant Recommendation

Chief Executive Pippa Milne

Policy Lead Cllr Mary-Jean Devon

Community Planning Manager Rona Gold

19 May 2021

For further information contact: Kirsty Moyes on 01436 657635

Appendix 1

Table 3 – No Grant Recommendation

Ref	Organisation	Eligible applications receiving lower scoring
2	Argyll, Lomond and the Islands Energy Agency (ALLenergy)	This application is a partnership project seeking to reduce fraudulent activity due to Covid-19 and has been passed to the Community Planning Partnership which is currently supporting partnership working on this.
3	Cove and Kilcreggan Youth Café	Funding is requested towards youth worker sessional fees and to contribute to minor refurbishment of the youth café premises.
4	Family Mediation Argyll & Bute	To provide 100 hours of family support and mediation in response to the additional help needed by families throughout the pandemic. Funding is requested for staff costs.
6	Gareloch Riding for the Disabled Association	To support young people with disabilities from low-income families to participate in horse riding sessions. The funding will be used to reduce session costs for those identified as requiring support.

9	Grey Matters Active Ageing	To extend and grow the Creative Arts Programme developed to support members during the pandemic. Costs are requested to support art, knitting, pottery and craft activities.
13	Helensburgh Tree Conservation Trust	To undertake a major planting of trees to mark the queens platinum jubilee and 20 th anniversary of the tree trust. Funding is requested to purchase the trees.



Helensburgh and Lomond Area Committee

Agenda item: 8

Date of Meeting: 17th June 2021

Title of Report: Integration Joint Board- Performance Report (March 2021)

Presented by: James Brooks – Performance and Information Team Manager

The Area Committee is asked to:

- Note and consider the HSCP performance progress regarding remobilisation of activity in line with NHS Highland performance target for 2020/21 agreed with Scottish Government to 70%-80% of 2019/20 activity
- Note and consider the extension to the reporting timescales for the Annual Performance Report and review guidance with regards to the Strategic Commissioning Plan and Integration Scheme

1. BACKGROUND

Reporting against the HSCP Health & Wellbeing Outcome Indicators continues to be affected by the recent re-escalation of Covid19 pandemic requiring health and care services remain on an “emergency” footing. Thus there continues to be a performance reporting and data lag at both a governmental and local partnership level affecting many of the HSCP Health & Wellbeing Outcome Indicators.

The remobilisation of services across both health and social care is a Scottish Government priority and frontline staff and managers are working hard to achieve this across the Health & Social Care Partnership. Our priority is on ensuring that key services and access as far as possible for people is managed and delivered locally and safely within the Covid19 pandemic operating context.

This report was presented to the IJB in March 2021 to provide an update on the impact on service performance with regards to Covid19 pandemic and the progress made with regard to remobilising health and social care services in Argyll & Bute.

A further report will be provided to the IJB and publicly in June 2021.

2. INTRODUCTION

NHS Highland's (NHS) Remobilisation plan focuses on the areas agreed as priorities with the Scottish Government and includes information on 10 work streams and associated projects. Alongside this the Framework for Clinical Prioritisation has been established to support Health Boards with prioritising service provision and framing the

remobilisation of services against 6 key principles within a Covid19 operating environment:

1. **The establishment of a clinical priority matrix 1P-P4** (detailed above)
2. **Protection of essential services** (including critical care capacity, maternity, emergency services, mental health provision and vital cancer services)
3. **Active waiting list management** (Consistent application of Active Clinical Referral Triage (ACRT) and key indicators for active waiting list management, including addressing demand and capacity issues for each priority level)
4. **Realistic medicine remaining at the core** (application of realistic medicine, incorporating the six key principles)
5. **Review of long waiting patients** (long waits are actively reviewed (particularly priority level four patients))
6. **Patient Communication** (patients should be communicated with effectively ensuring they have updated information around their treatment and care)

3. COVID 19 OVERVIEW

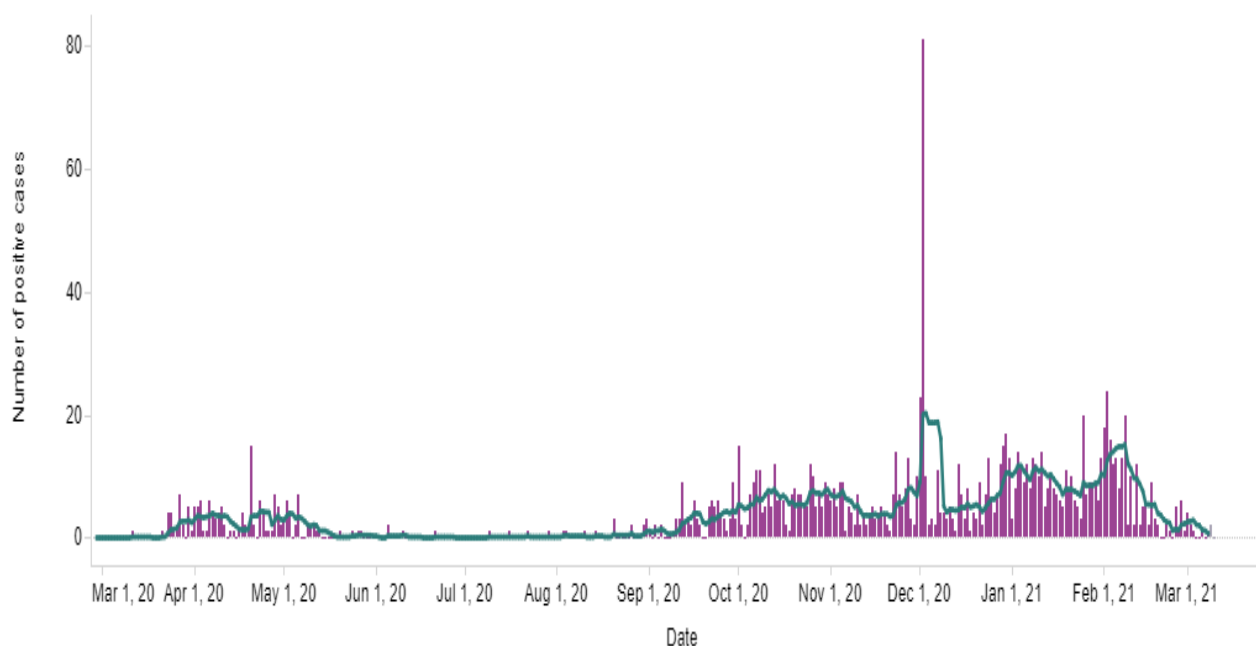
The data in the table below identifies the most recent Covid19 prevalence as at the 12th March and in particular aligns the data with testing, deaths and tier status. The data is shown by HSCP, Local Authority and Health Board areas to illustrate prevalence, the overall Scotland wide data provides the national backdrop.

National / Board / LA	Cases Daily	Cases (Last 7 Days)	Total Positive Cases	Tests Daily	Tests (Last 7 days)	Total Tests	Tests Positive % (L7d)	Deaths (Last 7 days)	Total Deaths
Scotland	591	3,524	207,747	26,761	131,308	4,771,667	3.10%	76	7,483
NHS Highland	8	100	4,793	1,334	6,874	237,712	1.70%	4	168
NHS GG&C	183	1,035	64,596	5,975	31,302	1,192,923	3.90%	19	2,151
A&B HSCP	0	5	1,410	314	1,604	70,516	0.70%	0	71
Highland Council	8	95	3,301	1001	5,175	164,165	2.00%	4	97
Glasgow City	119	727	38,261	3,168	16,521	624,333	5.00%	8	1116

(Data Source – Public Health Scotland Daily COVID 19 @ Data 12/03/2021)

The Argyll & Bute trend analysis with regards to positive COVID19 cases for March 2020 to March 2021 identifies a further reduction in the 7 day moving average in infections, and overall numbers remain low.

Positive cases by specimen date in Argyll & Bute



Figures for the most recent dates are likely to be incomplete due to the time required to process tests and submit records.

(Data Source- PHS Covid19 data as at 10th March 2021)

3.1 Covid19 Vaccination Performance

With regards to Immunisation performance the latest data up to the 14th March notes:

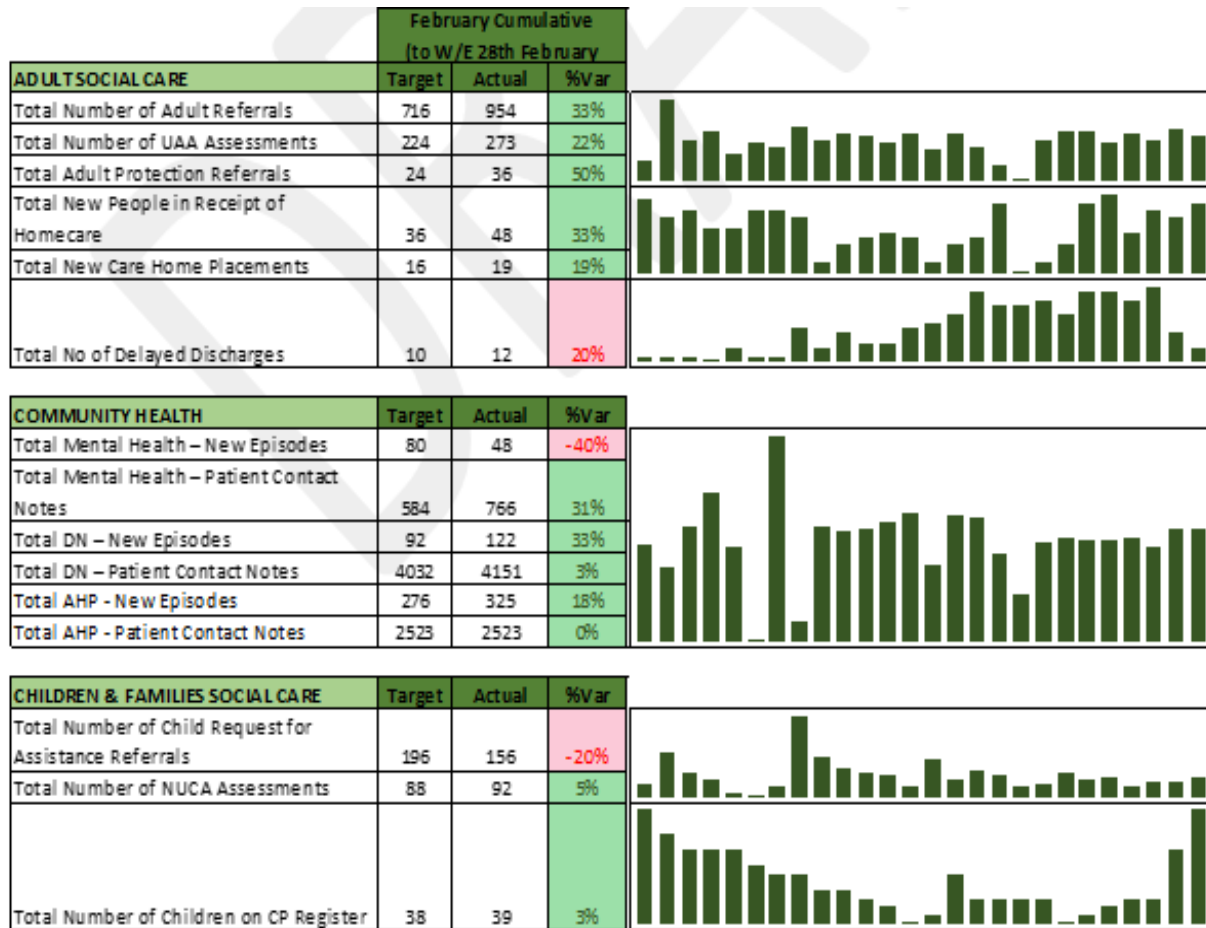
- **A&B dose 1** = 37,221 this equates to 51% of the total population having had their first dose
- **A&B dose 2** = 3,057 this equates to 4.2% of the total population having had their second dose

4. REMOBILISATION PERFORMANCE

The tables below summarises and illustrates the HSCP service remobilisation performance against agreed SGHD target (70-80%) across Health and Social care showing significant progress being made.

Argyll and Bute HSCP Remobilisation Cumulative Performance to 28th February 2022

	February Cumulative (to W/E 28th February)			Weekly Activity Trend (1 Sep to 28th Feb)
TTG	Target	Actual	%Var	
TTG Inpatient & DayCase Activity (All Elective Admissions)	40	45	13%	
REFERRALS	Target	Actual	%Var	
Total AHP Referrals Monitoring	772	685	-11%	
Total Outpatient Referrals	764	610	-20%	
Total Urgent Suspicion of Cancer Referrals Received	20	9	-55%	
OUT PATIENTS	Target	Actual	%Var	
Total New OP Activity Monitoring	560	591	6%	
Total Return OP Activity Monitoring	904	1380	53%	
Total AHP New OP Activity Plan	556	613	10%	
Total AHP Return OP Activity Plan	1312	2091	59%	
DIAGNOSTICS	Target	Actual	%Var	
Total Endoscopy Activity Monitoring	56	67	20%	
Total Radiology Activity Monitoring	312	480	54%	
CANCER	Target	Actual	%Var	
Total 31 Days Cancer - First Treatment Monitoring	0	1	0%	
UNSCHEDULED CARE	Target	Actual	%Var	
Total A&E Attendances Monitoring (LIH)	408	364	-11%	
Total A&E Attendance (AB Community Hospitals)	1244	1281	3%	
Total % A&E 4 Hr (LIH)				
Total Emergency Admissions IP Activity Monitoring (LIH)	148	145	-2%	
Emergency Admissions IP Activity Monitoring (AB Community Hospitals)	148	172	16%	



(Please note that not all MH community and AHP activity is captured due to data lag and some services are not yet on automated systems)

5. WAITING TIMES PERFORMANCE

The table below identifies the length of wait associated with each of the specialities alongside the totals and booking status as at 10th February 2021

Performance against December 2020 data notes an overall 3.9% reduction in the total percentage Outpatients Waiting more than 12 weeks. Overall the data suggests a continuing slow reduction in waiting times with a slight increase in March outpatient booking activity.

		Length of Wait (weeks)				Appointment Status		
Main Specialty	Total on Waiting List	Over 26	12 to 26	Under 12	% > 12 Weeks	Booked	Unbooked	% Un Booked
Consultant Outpatients Total	1095	205	187	703	35.8%	405	690	63%
Mental Health Total	745	493	135	171	77%	68	677	90.9%
AHP OTHER Total	410	72	40	298	27.3%	127	283	69.0%
Nurse Led Clinics Total	120	17	13	90	25%	72	48	40%
All OP WL Total	2931	776	461	1694	42.2%	834	2097	71.5%

New Outpatient Waiting List Summary position as at 10th February 2020

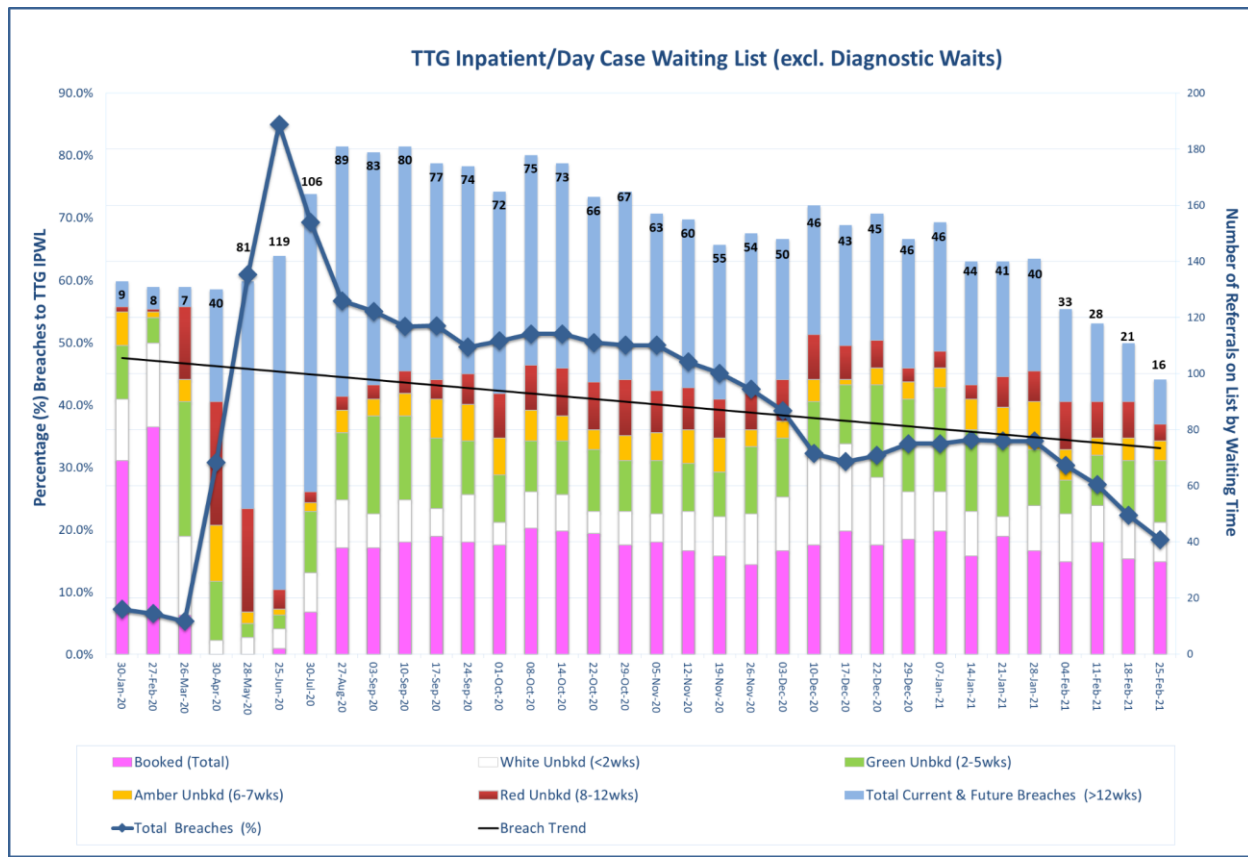
The Tables below illustrate the scale of virtual new and return consultant outpatient performance for Lorn & Islands Hospital and Community Hospitals in Argyll and Bute undertaken to the 21st February 2021:

Cumulative activity at 21st February 2020 Virtual Consultant Outpatient				
Speciality	LIH New	LIH Return	Community Hospitals New	Community Hospitals Return
Cardiology	2	181	9	190
Clinical Oncology	1	10	0	0
Dermatology	4	52	0	7
ENT	97	11	17	22
Endocrinology & Diabetes	1	51	5	101
General Medicine	24	574	19	190
General Surgery	9	65	2	8
Gynaecology	28	43	28	15
Haematology	4	218	0	0
OMFS & Oral Surgery	199	12	0	0
Orthopaedics	9	60	10	8
Ophthalmology	0	0	1	9
Paediatrics	15	128	62	261
Paediatrics community	0	0	41	107
Respiratory Medicine	6	117	0	0
Urology Virtual	0	148	0	0
Total	399	1670	194	918

(Data Source- NHS Highland Remobilisation Plan We 3rd January 2021)

Virtual patient appointments data for the Lorn & Islands Hospital notes a combined 29% increase in new and returning appointments and this trend continues with a combined 28% increase for Community Hospitals against December data.

With regards to Inpatient and Day Case performance in the Lorn & Island Hospital the graph below shows continuous improvement in the percentage of people waiting longer more than 12 weeks for their Treatment Time Guarantee (TTG).



For the Boards reference Appendix 1 presents NHS Scotland Board Level KPI's including Outpatient and Percentage of Treatment Time Guarantee Waiting >12 Weeks as at February 2021. Member's attention is directed to NHS GG&C performance as our secondary care provider for the majority of our population.

6. ANNUAL PERFORMANCE & STRATEGIC COMMISSIONING PLAN UPDATE

Annual Performance Reviews

The Scottish Government has moved legislation last week to extend the Coronavirus Scotland Act (2020) through to the 30th September 2021. This means that IJBs will be able to extend the date of publication of Annual Performance Reviews through to November, using the same mechanisms as last year, which is laid out in the Coronavirus Scotland Act (2020), Schedule 6, Part 3.

7. SERVICE REMOBILISATION PLANS 2021/22

NHS Highland's (NHS) Remobilisation plan sets out the journey in its response to Covid19 and recovering performance in the context of the NHS Scotland Covid19 Framework for Decision Making of *Re-mobilise, Recover and Re-design* and the subsequent correspondence received from the Scottish Government regarding remobilisation.

This plan takes us through 2021-2022 and focuses on the areas agreed as priorities with the Scottish Government. A significant amount of work has been completed to this effect since the last remobilisation plan was submitted to the government (31 July 2020).

The 2021/22 plan is being considered by the NHS Highland Board at its meeting on the 30th March and

Argyll & Bute HSCP's activity remobilisation performance targets have been incorporated into the NHS Highland plan for 2021/22. These have been formulated on the basis of assumed levels of capacity and demand, using financial year 2019/20 as a baseline. The HSCP has assumed demand will remain consistent with that seen in 19/20 (pre pandemic) across all specialties and settings.

For in house provisioned services i.e. the Medical, Surgical and Oral Surgery specialties delivered across Argyll & Bute and from within Lorn & Islands Hospital we anticipate 90% remobilisation capacity, this applies to planned elective inpatient/day case procedures, outpatients and endoscopy.

NHS GGC have committed to delivering 80% capacity based on 2019/20 activity targets across outpatient outreach services, throughout all four quarters.

The Radiology department in LIH has benefited from capital funding and now has a permanent second ultrasound machine, as such additional clinics can be run when necessary and 100% capacity has been assumed across non-obstetric ultrasound, CT and Barium examinations.

8 GOVERNANCE IMPLICATIONS

8.1 Financial Impact

The Covid19 pandemic and its impact has seen a national allocation of funding monies in-line with need and submitted remobilisation plans.

8.2 Staff Governance

There has been a variety of staff governance requirements throughout this pandemic which have been identified and continue to be progressed and developed include health and safety, wellbeing and new working practices within national Covid19 restrictions

8.3 Clinical Governance

Clinical Governance and patient safety remains at the core of prioritised service delivery in response to the pandemic and subsequent remobilisation.

9. EQUALITY & DIVERSITY IMPLICATIONS

Service delivery has been impacted by the Covid19 pandemic and ongoing and new EQSEIA will be required to be undertaken as appropriate.

10. GENERAL DATA PROTECTION PRINCIPLES COMPLIANCE

Data use and sharing is daily via national Scottish Government and Public Health Scotland websites meeting GDPR requirements.

11. RISK ASSESSMENT

Risk assessments are in place across the HSCP to ensure staff and service user safety within Covid19 guidance and as appropriate tier restrictions.

12. PUBLIC & USER INVOLVEMENT & ENGAGEMENT

Public and user updates are available nationally at the Scottish Government COVID 19 website alongside advice and updates on both the Council and NHS Highland Internet sites.

13. CONCLUSION

The remobilisation of services within Argyll and Bute has made good progress operating within a Covid19 compromised operating context.

The remobilisation planning for 2021/22 has taken this into account and the performance targets agreed with the SGHD and are aligned with NHSGG&C remobilisation rates and are included in NHS Highland remobilisation plan for 2021/22

The Area Committee is asked to note and consider this update on the impact of the Covid19 pandemic on the HSCP performance and its subsequent remobilisation of services.

14. DIRECTIONS

Directions required to Council, NHS Board or both.	Directions to:	tick
	No Directions required	x
	Argyll & Bute Council	
	NHS Highland Health Board	
	Argyll & Bute Council and NHS Highland Health Board	

REPORT AUTHOR AND CONTACT

Author Name: Stephen Whiston

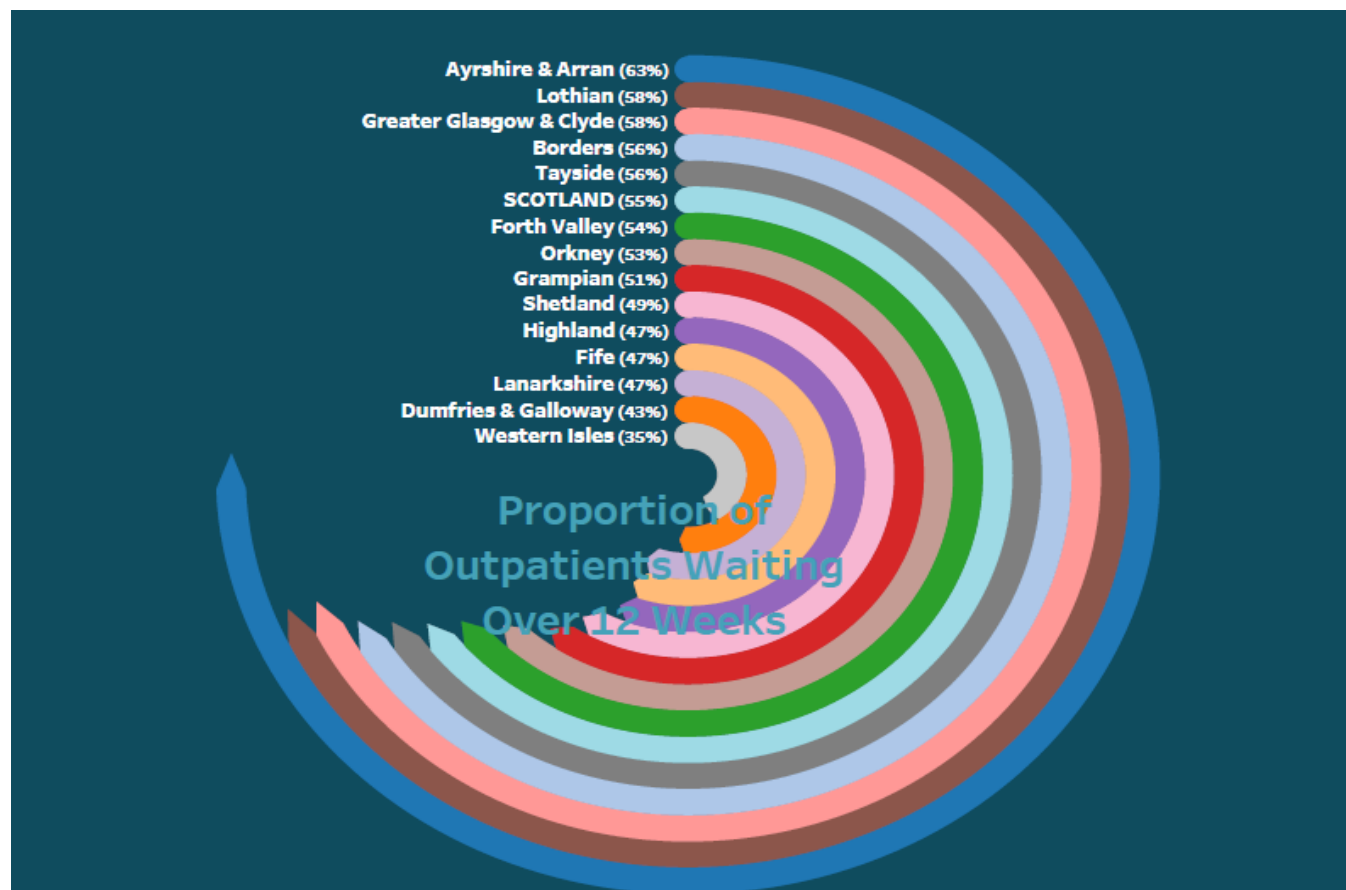
Email: stephen.whiston@nhs.scot

Appendix 1

Board Level KPI's & Percentage of Treatment Time Guarantee Waiting >12 Weeks as at February 2021

Current Week Performance Table

	1 February 2021								
	TTG - patients waiting over 12 weeks	TTG - patients waiting over 26 weeks	Core 4 hour ED Performance (week)	Patients Spending over 8 hours in core ED (week)	Patients Spending over 12 hours in core ED (week)	Core ED Attendances (week)	Delayed Discharges (total)	OPWL - waiting over 12 weeks	OPWL - waiting over 26 weeks
SCOTLAND	57,932	40,863	85.5%	380	99	16,503	0	186,697	98,931
Ayrshire & Arran	3,438	2,352	83.7%	84	44	1,238	0	21,139	12,354
Borders	1,064	758	71.8%	36	15	440	0	3,422	1,482
Dumfries & Galloway	556	219	91.3%	4	0	450	0	3,797	1,150
Fife	1,287	691	90.9%	2	0	759	0	8,399	3,095
Forth Valley	1,681	1,039	88.3%	14	0	812	0	8,869	3,919
Grampian	8,533	6,631	80.8%	16	2	1,133	0	15,375	8,503
Greater Glasgow & Clyde	17,230	12,752	86.5%	85	11	4,202	0	53,986	30,911
Highland	3,412	2,521	87.5%	12	3	711	0	6,564	2,749
Lanarkshire	5,803	4,287	84.8%	58	5	2,759	0	13,673	5,448
Lothian	9,210	6,133	82.2%	69	19	3,000	0	38,103	22,199
Orkney	57	36	98.4%	0	0	63	0	524	267
Shetland	98	59	100.0%	0	0	90	0	513	332
Tayside	4,770	2,985	95.3%	0	0	803	0	11,917	6,378
Western Isles	100	0	97.7%	0	0	43	0	400	132



ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND
AREA COMMITTEE****ROADS AND
INFRASTRUCTURE SERVICES****17 JUNE 2021**

TRAFFIC REGULATION ORDER (TRO) UPDATE

1.0 INTRODUCTION

- 1.1 This report provides Members with an update on the progress of the TRO process, background on the current backlog of Traffic Regulation Orders and impact of the statutory (temporary) Orders on progression of (permanent) TROs.
- 1.2 A **Traffic Regulation Order** (TRO) is a legal **order** made by a Local Authority which manages the behaviour of all road users (Note that trunk roads remain the responsibility of the Secretary of State). Traffic Regulation Orders (TROs) impose traffic restrictions such as road closures, introduction or varying of speed limits, prohibition of turns (such as right turns and u-turns) and introduction of waiting or loading restrictions. Traffic Regulation Orders are governed by the Road Traffic Regulation Act 1984 and for Scottish Local Authorities made under The Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999.
- 1.3 Traffic Regulation Orders are legal documents and can be supported by statutory processes. They are made up of three types of order or notice:
- Traffic Regulation Order – A permanent Order which is in the form of a legal document
 - Temporary Traffic Regulation Order – Statutory Duty placed on a Local Authority which is often time constrained and must be carried out within any timescales or the Local Authority will be in breach of legislation. Mostly linked to Utility Companies work and events. TTROs can only be in place for up to 18 months (with 6 month extension by permission from Scottish Ministers)
 - Traffic Notice - Statutory duty place on Local Authorities to close the road for a specific timescale and often at short notice

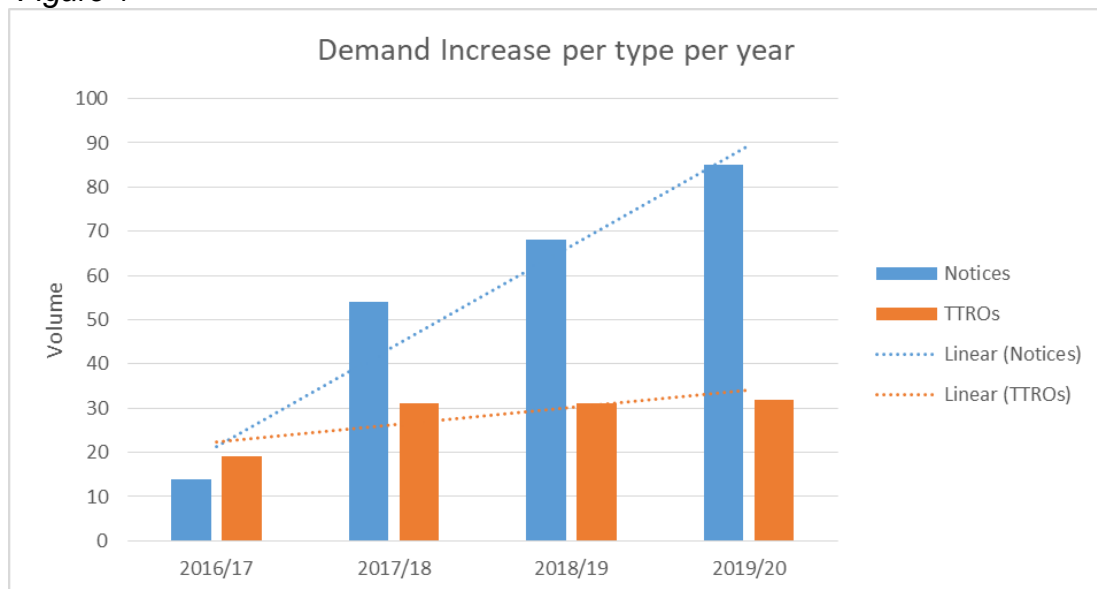
2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Area Committee note and consider the update on TRO progress.

3.0 DETAIL

- 3.1 The processing of Temporary TROs and Notices has become an increasing resource pressure on Roads and Infrastructure Services. The current workload specifically in relation to **Temporary** Traffic Regulation Orders (TTROs) and **Notices** has increased from 33 in 2016/17 to 117 in 2019/20 [a 354% increase]. Notices and Temporary TROs are a statutory duty and are often time constrained, this significant increase in demand has made it extremely challenging to process TROs.
- 3.2 Figure 1 below shows the increase in demand by order type from 2016-17 to 2019-20. The demand for Temporary TROs increased suddenly between 2016/17 and 2017/18 but has held steady at that rate since. The demand for Notices, however, shows a steep trend line which suggests that demand may continue to increase year on year.

Figure 1



- 3.3 The rise in demand for Temporary TROs and Notices is driven by a number of factors; these include the withdrawal of Police Scotland's traffic management of events and an increase in the formalisation of road or lane closures by Public Utilities.
- 3.4 The volume of Temporary TROs / Notices now processed by the service leave very little time to allow the progression of permanent TROs. Appendix 1 contains the current programme list of outstanding TRO's; Members should note that the service has been unable to progress a disabled bay TRO within the last 2 years due to competing demands.
- 3.5 The current TRO programme list contains proposals ranging from control of off-street car parks, introduction of speed limits, disabled bays and on street restrictions (including road safety issues arising from irresponsible parking). There are, at this time, 29 outstanding TROs listed in the programme.

- 3.6 The timescale to progress a single TRO varies depending on the complexity of the proposals and the number and type of objections submitted. As a minimum timescale, it is estimated that a TRO which receives either no objections or has easily resolved objections, this in the main will take at least 6 months to progress. Appendix 1 provides a high level view of the TRO process.
- 3.7 To provide additional capacity to enable the team to progress existing TROs across the council area and also to progress TTROs, a temporary resource has been brought in to assist with the backlog and good progress is now being made.
- 3.8 For Helensburgh and Lomond the following TROs are currently in progress:
- i. On-street disabled bays
 - a. Previously approved applications for disabled bays are marked on the ground with temporary markings pending process.
 - b. The TRO process will make these markings permanent and enforceable, subject to the normal process including potential objections, is planned to commence joint Consultation 1 & 2 by 27 May 2021.
 - c. It is scheduled to issue Public Consultation Stage 3 mid to late June 2021.
 - ii. Luss Speed Order
 - a. One of three TROs developed in conjunction with Luss & Arden Community Council and Luss Estates.
 - b. New speed limits (20, 30 & 40mph) covering the U228 Old A82 road and the core village roads.
 - c. Consultation 1 & 2 complete. Consultation 3 due to end on 14 May 2021. Next stage dependent on volume and complexity of any objections submitted.
 - iii. Luss Traffic Management Order
 - a. Second of three TROs developed in conjunction with Luss & Arden Community Council and Luss Estates.
 - b. Restricted parking zone (permit parking), loading restrictions and prohibition of driving restriction.
 - c. Consultation 1 & 2 complete. Consultation 3 due to end on 14 May 2021. Next stage dependent on volume and complexity of any objections submitted.
 - iv. Luss Off-street Car Park Order
 - a. Third of three TROs developed in conjunction with Luss & Arden Community Council and Luss Estates.
 - b. Amendment to current Order to allow free, time restricted parking at the village shops within the car park.
 - c. Consultation 1 & 2 complete. Consultation 3 due to end on 14 May 2021. Next stage dependent on volume and complexity of any objections submitted.

- v. A814 & C69 Clearway
 - a. Following discussions with the Head of Establishment for MOD Glen Douglas and in line with decision made by the H&L Area Committee at its meeting of 20 June 2019 (link below); this Order seeks to introduce a Clearway on sections of the A814 and C69.
 - b. [Agenda for Helensburgh & Lomond Area Committee on Thursday, 20 June 2019, 9:30 am - Argyll and Bute Council \(argyll-bute.gov.uk\)](#)
 - c. Consultation 3 scheduled to commence on 20 May 2021.
 - vi. Auchendennan (Duck Bay) Off-street Car Park Order
 - a. Proposed TRO seeks to introduce an Order to the car park which will allow the council to effectively manage and control its use.
 - b. The proposal also seeks to introduce pay & display parking.
 - c. Public Consultation Stage 3 scheduled to commence on 20 May 2021.
 - vii. Auchendennan (Duck Bay) On-street Order
 - a. The proposal seeks to introduce no waiting (parking) restriction and pay & display parking in marked bays.
 - b. Public Consultation Stage 3 scheduled to commence on 20 May 2021.
- 3.9 Proposed TROs for Helensburgh and Lomond which are scheduled to be progressed are as follows:

Proposed TRO
Park & Ride Car Park TRO
Craigendoran 20mph Zone
Off-street car parks

4.0 CONCLUSION

- 4.1 This report provides an update on the progress of the TRO review.

5.0 IMPLICATIONS

- 5.1 Policy: none
- 5.2 Financial: Increased establishment costs but long term the increased income derived from DPE and parking is expected to be of benefit to the Council.

- 5.3 Legal: Road Traffic Regulation Act and The Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999 apply.
- 5.4 HR: None
- 5.5 Fairer Scotland Duty: (please refer to guidance on Hub)
none
- 5.5.1 Equalities - protected characteristics
Currently unable to progress disabled bay TROs.
- 5.5.2 Socio-economic Duty - none
- 5.5.3 Islands N/A
- 5.6. Risk Potential reputational damage if the Council is unable to progress requested or needed control orders.
- 5.7 Customer Service - None

**Executive Director with responsibility for Roads & Infrastructure Services,
Kirsty Flanagan**

**Head of Roads and Infrastructure Services Jim Smith
Policy Lead Councillor Rory Colville**

May 2021

For further information contact:

Stuart Watson, Assistant Network & Standards Manager, 01546 604 889

APPENDICES

Appendix 1 – High level TRO process

Appendix 1 – High Level TRO Process

Note:

- 1. This process doesn't consider Objections which are referable to a Reporter.*
 - 2. Currently we only have one qualified Service officer to carry the TRO process from step 3. If this officer is on leave, certain areas of the process cannot be progressed,*
-
- i. Local Traffic & Development Officer (T.O. hereinafter) undertakes initial development work. Schedules/proposals drafted. This may require 2-5 days depending on complexity; for example, in some cases precise measurements will require a site visit.
 - ii. T.O. undertakes Consultation 1 (statutory period of 14 days) and resolves any matters raised by consultees. This period may be extended dependent on the comments submitted by the consultees.
 - iii. Service Officer will undertake Consultation 2 (statutory period of 21 days). This period may be extended dependent on the comments submitted by the consultees.
 - iv. Service Officer prepares draft Order, Statement of Reasons, CAD Plan and Public Notices. For existing TROs which are being amended (other than by Notice) then this may take up to 5 days. For new or complex TROs this may take 3 weeks.
 - v. Service Officer undertakes Public Notification (statutory period of 21 days).
 - vi. At this stage objections may be submitted.
 - vii. If no objections are received, the Order can be signed and Sealed by Legal and Regulatory.
 - viii. If submissions are made the T&D Manager will endeavour to resolve any objections raised during Public Notification. Where there are few objections this can usually be done in less than 5 days, however, where there are significant objections this can take up to 3 weeks plus time (normally 2 weeks) for the objector to respond (regards withdrawing objection or not).
 - ix. Report to Area Committee. May take up to 1 week to draft dependent on the complexity of the TRO proposal and/or Objections. Area Committee meetings are scheduled at key dates during the year, the report would normally be taken to the next AC providing it is submitted on time.
 - x. Members may determine that order should be made without a discretionary hearing. This would be based on advice to the Committee from the Head of Legal and Regulatory Support.

- xi. If the Committee agree that the Order should progress, Order Signed and Sealed by the Head of Service of Legal and Regulatory Support.
- xii. Pause to allow procedural objections (statutory period of 6 weeks). Challenges are submitted to the Court of Session.
- xiii. TRO is implemented

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ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND
AREA COMMITTEE****ROADS AND
INFRASTRUCTURE SERVICES****17 JUNE 2021**

ROADS AND INFRASTRUCTURE SERVICES UPDATE

1.0 INTRODUCTION

- 1.1 This report provides an update on Roads and Infrastructure Service activities in recent months.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Area Committee note and consider the contents of this report.

3.0 DETAIL**Response to Covid**

- 3.1 Roads and Infrastructure Services have spent the last year mostly operating to pre-Covid specification/schedule and timetables taking into account Covid secure measures as appropriate.
- 3.2 Since 26 April 2021, although Scotland is now out of Lockdown, guidelines in respect of safe working methods are still being adhered to. Wherever possible vehicle occupancy is being restricted to one person per vehicle. There are some exceptions where for operational reasons 2 people are sharing vehicles. In these exceptions method statements and risk assessments are in place to provide reasonable mitigations and control measures against the transmission of Covid.
- 3.3 Regular meetings continue to take place with Funeral Directors across the area to facilitate a constructive dialogue regarding managing the number of mourners attending burials and cremations, and to provide a forum to help to ensure we can take a collaborative approach towards providing a dignified and compassionate service during these unprecedented times while complying with restrictions and limitations. From 26 April, up to 50 people can attend a funeral service or post-funeral gathering such as a wake. This is provided that the venue size and layout will permit the necessary physical distancing between households to be in place. This means the number of people able to attend may be less, and sometimes significantly less, than the maximum for the level the

venue is in. Limited capacity at Crematorium limits this number to 18.

Capital Roads Reconstruction Programme

- 3.4 The proposed Roads Capital Programme was reported to the Environment, Development Infrastructure Committee in March 2021. As part of the 2021/22 budget process that took place on 25 February 2021 at the Full Council meeting, Members allocated an additional £2.61M for roads reconstruction. Additional schemes have now been added to what is now a £10M Roads Reconstruction programme for financial year 2021/22. The finalised programme is being reported to the Environment, Development Infrastructure Committee in June 2021 and can be viewed on the Council website.

Bin Collections and Civic Amenity Sites

- 3.5 Bin collections continue to full schedules, as mentioned above this is carried out with additional vehicles to ensure we have no more than 2 people per vehicle. All civic amenity sites are fully open and operating well with no significant issues to note.

Waste Strategy

- 3.6 Work continues on the Council's Waste Strategy which is taking into consideration the BMW ban which comes into place at the end of 2025, the 25 year PPP contract with Renewi which ends in September 2026, the deposit Return Scheme and the Household Waste Recycling Charter. Discussions continue with civil servants from Scottish Government regarding the above and discussion continue with neighbouring local authorities with a view to maximising collaboration opportunities.

Correspondence and Information

- 3.7 The team have recently began to issue weekly briefings to Members providing updates on staycation activity and planned works for the coming week. A RIS Twitter account was launched on 10 May 2021 which will provide helpful information to members of the public.
- 3.8 Our performance statistics for FOIs, complaint and member enquiries have improved significantly recently and the team have also reduced our customer contacts from over 50,000 in 2016/17 to just over 15,000 last year on the wider customer service front.

Winter Update

- 3.9 Winter maintenance services were delivered in line with the Council's Winter Maintenance Policy. Demands on this part of the services were significant this season with a higher than average number of treatments having been carried out due to the cold conditions we have experienced. Our resilience in terms of salt stocks was good in part due to officers planning well ahead to ensure we have sufficient stocks available and held locally. Due to prolonged periods of adverse

weather, this saw an increase in pre-treatment runs as well as a greater amount of salt being used to ensure our road network remained safe for our communities and other road users.

Operations Works Programmes

- 3.10 Whilst works were scaled back significantly during the first lockdown at the start of the 2020/21 financial year, the majority of our cyclic activities have been fully delivered albeit with Covid secure specifications in place to ensure that both the workforce and members of the public remain safe. This means that road inspections, repairs, gully cleansing, ditching etc were carried out alongside winter maintenance, works to grasslands, cemeteries etc.
- 3.11 At the time of writing there has been quite a prolonged cold spell resulting in a slow growth of grass although the majority of amenity areas have received at least the first cut of the year. Roadside verges which receive a minimum number of cuts are likely to be commenced in late May/June depending on the rate of growth, these cuts being carried out largely for safety reasons to maintain visibility splays and also to stop grass growth encroaching onto the carriageway.

Cemetery Consultation

- 3.12 The purpose of the consultation was to seek community views on potential future cemetery provision across the Council area. The consultation saw views being expressed across our communities with specific issues put forward from island residents who were concerned that local cemeteries would be closed and mainland burials were viewed as very unpopular with strong comments that island residents did not want to be buried off of the islands. An analysis of the consultation is being carried out and a further consultation will be published picking up some of the questions and issues raised by respondents to the initial consultation.

School and Public Transport

- 3.13 The School Transport Team have been working closely with colleagues in Education as pupils returned to school in phases. All pupils returned full time after the Easter holidays. Work now begins on planning for the new school term in August.
- 3.14 As part of the budget process we carried out a review of public transport which has resulted in an action plan which has been considered by the Budget Working Group and a number of these are being progressed.

4.0 CONCLUSION

- 4.1 This report gives a general update to local members on recent Roads and Infrastructure activities.

5.0 IMPLICATIONS

- 5.1 Policy – various policies referred to within the body of the report
- 5.2 Financial – none
- 5.3 Legal – none known
- 5.4 HR – none known
- 5.5 Fairer Scotland Duty: (please refer to guidance on Hub)
 - 5.5.1 Equalities - protected characteristics – none known
 - 5.5.2 Socio-economic Duty – none known
 - 5.5.3 Islands – none known
- 5.6 Risk – none known
- 5.7 Customer Service - none

Executive Director with responsibility for Roads and Infrastructure Services
Kirsty Flanagan

Policy Lead for Roads and Infrastructure Services
Councillor Rory Colville

May 2021

For further information contact:
Jim Smith, Head of Roads and Infrastructure Services

ARGYLL AND BUTE COUNCIL**Helensburgh and Lomond Area
Committee****Commercial Services****17 June 2021**

Helensburgh Waterfront Development (HWD) – Project Position Update

1. EXECUTIVE SUMMARY

- 1.1. The purpose of the report is to provide the Helensburgh & Lomond Area Committee with a project position update as 12 months has elapsed since the Business Continuity Committee, 25 June 2021, approved the: Capital Budget allocation; Full Business Case; and the recommendation to award the Publics Works Contract for the Helensburgh Waterfront Flood Defence, Amenities & Leisure Services Improvements to Heron Brothers Ltd.
- 1.2. Since Contract Award, the Helensburgh Waterfront Development was awarded £100,000 grant funding from SportScotland, January 2021, which will be used by the project to support existing plans including adding the movable floor to the studio pool which will be ideal for beginner swimming lessons and providing more inclusive access.
- 1.3. Heron Bros Ltd commenced works on site on the 31 August 2020 and we are currently 41 weeks into the 119 week construction programme.
- 1.4. There are no issues arising from site to affect progress of the works, and to date it remains on programme and within the approved budget. Whilst the project has made significant progress to date, given that it's being delivered in the midst of a global pandemic, the Project Management Team recognise that issues of a commercial nature will likely emerge given the size and scale of this complex major capital project.
- 1.5. **RECOMMENDATIONS**
The Helensburgh & Lomond Area Committee is invited to:
- 1.6. Consider and Note the contents of this Report.

Helensburgh Waterfront Development (HWD) – Project Position Update

2. INTRODUCTION

- 2.1. The Helensburgh Waterfront Development Project is all about creating a vibrant and attractive waterfront for the town. The main feature of the project will be a new leisure facility incorporating a swimming pool, with associated parking and public realm works to meet the needs of the local community. At the same time the flood defences will be increased to address current and future flooding issues on the site. The new leisure facility will be run on behalf of the Council by LiveArgyll.
- 2.2. The principal aims and objectives for the project are to:
- Develop Helensburgh as a great place to live, work and visit, by delivering a new state-of-the-art leisure facility and swimming pool which meets the needs of the Helensburgh and Lomond community
 - Add to what has been achieved through other projects such as CHORD and Hermitage Park regeneration, which have created an attractive, vibrant and contemporary town Centre that is attracting residents, businesses and visitors to the area.
 - Encourage additional private sector investment in the waterfront area and town centre
 - Through the steps above, support the Helensburgh and Lomond economy with increased opportunities for existing and new businesses
- 2.3. The purpose of the report is to provide the Helensburgh & Lomond Area Committee with a project position update as 12 months has elapsed since the Business Continuity Committee, 25 June 2021, approved the: Capital Budget allocation; Full Business Case; and the recommendation to award the Publics Works Contract for the Helensburgh Waterfront Flood Defence, Amenities & Leisure Services Improvements to Heron Brothers Ltd (**HBL**).

BUDGET

- 2.4. The current budget of £22,367,314, includes £5million awarded from the UK Government Libor Fund, as well as forecast funds arising from the future retail development.
- 2.5. In January 2021 the Helensburgh Waterfront Development was awarded The £100,000 grant funding from SportScotland will be used by the project to support existing plans including adding the movable floor to the studio pool which will be ideal for beginner swimming lessons and providing more inclusive access.

PROGRAMME

2.6. HBL commenced works on site on the 31 August 2020 and we are currently 41 weeks into the 119 week programme.

2.7. Table 2.7 Project Programme and Milestone

	Description	Duration	Start Date	End Date
	Construction: Stage 1 - Flood Defences and Stage 2 - Leisure Building	500 days	31-Aug-20	13-Jul-22
	Construction: Staff Migration to New Leisure Building and Familiarisation	19 days	14-Jul-22	09-Aug-22
	Construction: Stage 3 - Demolition of Existing Pool and Completion of Car Parking and Landscaping	100 days	10-Aug-22	27-Dec-22
	Construction: Defects Rectification Period	260 days	28-Dec-22	26-Dec-23
	Construction: Contract Close Out	20 days	27-Dec-23	23-Jan-24

2.8. There are no issues arising from site to affect progress of the works, and to date it remains on programme and within budget.

2.9. The Flood defence walls and placement of Rock Armour around the site is complete. All the structural steelwork including the installation of the Glulam timber beams for the new leisure building are completed.

2.10. Casting of the reinforced concrete walls and floor to the Studio Pool, Balancing Tanks and Main Pool is fully completed. The main and emergency access staircases are installed along with completed installation of steel deck and concrete slab to the first floor. The external blockwork has been completed along with the installation of the roof. Public realm works to the former skatepark site has commenced with the emerging concrete steps nearing completion. Foundations and structural steelwork to the new electrical sub-station, on the former Mariner's site, has been completed along with foundations and structural steelwork to the bin store building.

2.11. Lomond Stone walling facings to the two concrete retaining walls running parallel to the existing pier are complete and Lomond Stone walling to the Southern Elevation of the building is ongoing. Internal blockwork to both the Ground & First Floors are progressing well, and is programmed for completion in the coming weeks. Mechanical & Electrical Installations are progressing at a pace to the whole of the building including to ground floor Changing Village, Reception Area, plantroom, gym, fitness studios, sauna, steam room etc. External drainage works have commenced along with progressing Utilities Connections i.e Water, Telecommunications, Electric, Gas and Sewage.

CORONAVIRUS PANDEMIC (COVID-19) IMPACTS

- 2.12. Shortly after the Tender evaluation process started, and in response to the emerging worldwide concerns in respect of the Coronavirus Pandemic, the United Kingdom and Scottish Governments introduced emergency legislation and restrictions.
- 2.13. COVID-19 has had a direct impact upon the construction sector and its associated supply chain across the world, and has obviously raised a number of commercial and practical concerns, not only for Contractors, but also for their Clients, including the Council. The HWD Project Team has taken advice from the Lead Procurement Officer for the project, and the wider Procurement Team, in how we might work with the Contractor to deliver upon the Scottish Governments COVID-19 advice, as set out in the various Scottish Procurement Policy Notes (SPPNs) and Construction Policy Notes (CPNs). These policies have been developed to foster a greater sense of partnership working between the Public Sector (Clients) and Private Sector (Contractors) to enable the construction sector to recover from COVID-19, which in turn will assist the recovery of the wider economy at both a local and national level.
- 2.14. We continue to work with the HBL and our Design Consultants to assess the implications and impacts upon the delivery of the construction works. Whilst construction sites and manufacturing premises are allowed to continue to operate, the additional restrictions introduced have a direct impact upon: the number of personnel allowed on site, given social distancing requirements; availability of key construction materials, plant and equipment; and the cost of procuring the same. Added to this is the fact that, as of midnight on 31 December 2021, the 'Transition Period' giving effect to the UK's withdrawal from the European Union came to an end, and we are now in a new trading relationship with the EU.
- 2.15. Recent market analysis e.g. the Scotland Excel 'Brexit COVID-19 Recovery April 2021' notes that:

'Impact on Construction Portfolio

'In respect to Building and Timber and Electrical Materials, several price increases have been submitted to Scotland Excel.

'All suppliers provided compelling evidence during the recent price variance process to demonstrate supply chain increases on a wide range of building and timber products available via the framework. This evidence was in the form of price increase letters and independent reports from our suppliers' supply chains advising of unprecedented and ongoing difficulties, particularly in the timber market. Timber materials are suffering worldwide-shortages, with prices continuing to rise monthly. There are restrictions on products and on the volume in which products can be purchased. The market is becoming demand-driven, and suppliers are being forced to either pay the ever-increasing price or simply not have stock.

'Brexit has impacted the cost of bringing materials into the UK. Suppliers report significant increases in container costs. There are conflicting reports, with some stating they have doubled, and others quadrupled since October 2020. Further

issues stem from shipping lines/hauliers refusing to ship to the UK due to possibility of port delays. What is clear is that it is more difficult and more expensive to bring materials into the country.

'The combination of all the above is causing concern, however to date contracts awarded have been honoured and there is optimism that the situation will have settled in around 3-6months time.

'A more pressing concern is around supplier's ability to supply going forward, particularly at framework rate (which cannot be amended prior to its expiry). The User Intelligence Group (UIG) has been made aware, however any council planning a large purchase over the coming months may wish to consider whether that option can be delayed and/or may wish to consider including pricing models (for example if conducting a mini-competition for a longer term contract, they may wish to including a price review to allow some flexibility as opposed to looking for a fixed price). At the very least Councils should be prepared to potentially pay higher pricing in the short term to secure products than they would normally necessarily expect to pay.'

John Muir Way Artwork Public Consultation

- 2.16. As part of the Helensburgh Waterfront Development Project works, there is an opportunity for the existing John Muir Way Start/Finish point Art work, currently located on the esplanade opposite Colquhoun Street, to be re-sited and incorporated within the new public realm area created at the widened junction of Sinclair/West & East Clyde Streets.
- 2.17. The Green Action Trust (GAT), which manages the John Muir Way, has secured funding for the John Muir Way Artwork Study. This study is funded by the Scottish Government, Scotland Loves Local Fund administered by Scotland's Towns Partnership and secured, with a focus on Helensburgh, by the Green Action Trust. The Study/Consultation is being delivered by WAVEparticle, on behalf of the Green Action Trust, and is supported by the Helensburgh Waterfront Development Design Team.
- 2.18. Six online workshops have taken place during April and May to engage the local community in developing a brief for an additional artwork feature for the John Muir Way. An in-person site visit was also attended by a smaller number from the community. The aim is to create greater visibility for the start/finish point of the route and to explore opportunities for this in relation to the Helensburgh Waterfront Development. This study is being led by Peter McCaughey of WAVEparticle who was previously involved in the CHORD scheme Outdoor Museum and existing John Muir Way artwork. The launch workshop was hosted by Helensburgh Community Council with 25 attending. A smaller but substantially-engaged group attended the subsequent workshops where a series of ideas have emerged. A report, due by the end of May, will set out conclusions on preferred location, design brief/options and indicative budget. Funding is yet to be secured by GAT for commissioning design and construction.

SportScotland Sports Facilities Grant Funding Award

- 2.19. In January 2021 the Helensburgh Waterfront Development was awarded £100,000 grant funding from SportScotland. The SportScotland cash is part of a larger £1.25 million pot which will be invested in clubs, communities and leisure trusts across the country.
- 2.20. This £100,000 grant funding from SportScotland will be used by the project to support existing plans including adding the movable floor to the studio pool which will be ideal for beginner swimming lessons and providing more inclusive access.
- 2.21. The addition of Pool pod access facilities, as opposed to hoists, provides a system that can be user controlled, and utilised by wheelchair users and those with mobility problems. It puts the control and independence back in the individuals' hands, as opposed to having to rely on another party for assistance. The picture below is an example of such an access system.



- 2.22. The addition of a changing places facility will also enable "more people with a disability to access swimming as part of a healthy, active lifestyle" Standard accessible toilets do not meet the needs of all people with a disability. People with profound and multiple learning disabilities, as well people with other physical disabilities such as spinal injuries, muscular dystrophy and multiple sclerosis often need extra equipment and space to allow them to use the toilets safely and comfortably. These needs are met by **Changing Places toilets**. Each Changing Places toilet provides:

The right equipment

- a height adjustable adult-sized changing bench
- a tracking hoist system

Enough space

- adequate space in the changing area for the disabled person and up to two carers
- a centrally placed toilet with room either side
- a screen or curtain to allow some privacy

A safe and clean environment

- wide tear off paper roll to cover the bench
- a large waste bin for disposable pads
- a non-slip floor

Considerate Constructor Scheme (CCS)

- 2.23. As a requirement of the Contract between HBL and Argyll and Bute Council, the contractor is required to register the project under the Considerate Constructors Scheme (CCS), a not-for-profit, independent organisation founded to raise standards in the construction industry.
- 2.24. (CCS) Construction sites, companies and suppliers voluntarily register with the scheme and agree to abide by the code of considerate practice, designed to encourage best practice beyond statutory requirements.
- 2.25. During the projects first audit in February 2021, the project received a rating of Excellent

3. Risk

- 3.1. The Anticipated Final Cost for the Project includes a construction contingency allowance, as well as a fully itemised and costed Risk Register, which is being managed by the Project Team. The Project Risk Register has been updated to include the potential risk of long term working under some form of COVID-19 restrictions having an impact upon site productivity.

4. CONCLUSION

- 4.1. The Helensburgh Waterfront Development project is a complex, multi-disciplinary project that includes a number of: design and construction interfaces; statutory approvals; construction logistics; and utility diversion and upgrading requirements.
- 4.2. Whilst the project has made significant progress to date, given that it's being delivered in the midst of a global pandemic, to date it remains on programme and within budget. However the Project Management Team recognise that issues of a commercial nature will likely emerge given the size and scale of this complex major capital project, and we continue to work closely with all parties to mitigate and minimise the potential impact of these upon the delivery of the works..
- 4.3. As we emerge from COVID-19 and its global impact, this project has helped play an essential part in helping our regional and national economies to recover. The award of this contract to Heron Bros has provided employment opportunities during the construction period, and positive impacts for the local economy in catering to the direct and indirect needs of a major construction site.

5. IMPLICATIONS

- | | | |
|-----|--|---|
| 5.1 | Policy | The delivery of this project fits with, as appropriate, the Council's Corporate Plan, Single Outcome Agreement, Economic Development Action Plan and approved Local Development Plan key actions and policy for safeguarding our built heritage and town Centre regeneration. |
| 5.2 | Financial | The current budget of £22,367,314, includes £5million awarded from the UK Government Labor Fund, as well as forecast funds arising from the future retail development. The £100,000 grant funding from SportScotland will be used by the project to support existing plans including adding the movable floor to the studio pool which will be ideal for beginner swimming lessons and providing more inclusive access. |
| 5.3 | Legal | Legal Services will provide support as and when required. |
| 5.4 | HR | The HWD Project Manager continues to project manage the project on a day to day basis, supported by colleagues from other departments of the Council. |
| 5.5 | Fairer Scotland Duty: | Access to the facilities, once constructed, will be covered by either the A&BC Car Parking Management Strategy and/or the Live Argyll Operational Business Model for the new Leisure Building. The relevant officers in each organisation will be responsible for undertaking the necessary EqSEIA for these. |
| 5.6 | Equalities – protected characteristics | The detailed proposals for the HWD Project have been designed in accordance with the requirements of the Equalities Act (2010) legislation at the forefront, including, as far as practical, the removal of physical barriers preventing access to facilities or services. |
| 5.7 | Socio-economic Duty | Access to the facilities, once constructed, will be covered by either the A&BC Car Parking Management Strategy and/or the Live Argyll Operational Business Model for the new Leisure Building. The relevant officers in each organisation will be responsible for undertaking the necessary EqSEIA for these. |
| 5.8 | Islands | Not Applicable |

- 5.9. Risk The Anticipated Final Cost for the Project includes a construction contingency allowance, as well as a fully itemised and costed Risk Register, which is being managed by the Project Team. The Project Risk Register has been updated to include the potential risk of working under some form of COVID-19 restrictions is likely to have an impact upon site productivity.
- 5.10 Customer Service Legal Services will provide support as and when required.

Douglas Hendry, Executive Director with responsibility for Commercial Services

26 May 2021

For further information contact: Andrew Collins, Helensburgh Waterfront Development Project Manager Tel: 01436 657633 or Mobile: 0781 081 4465

Appendix A

Helensburgh Waterfront Development - Progress Photographs

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Appendix A
Helensburgh Waterfront Development
Progress Photographs



20/07/2020



11/09/2020



22/9/2020



30/9/2020



19/11/2020



14/12/2020



18/01/2021



15/02/2021



01/03/2021



15/03/2021



18/05/2021

ARGYLL AND BUTE COUNCIL**Helensburgh and Lomond Area
Committee****Legal and Regulatory Support****17 June 2021**

**REQUEST FOR FINANCIAL ASSISTANCE FROM HELENSBURGH AND
DISTRICT TWINNING ASSOCIATION**

1.0 EXECUTIVE SUMMARY

This report provides information on a request from the Helensburgh and District Twinning Association for financial assistance which would help with a visit to Helensburgh by residents from Thouars in 2022 and asks Members of the Area Committee to agree to utilise the Twinning Budget for 2021/22.

ARGYLL AND BUTE COUNCIL

**Helensburgh and Lomond Area
Committee**

Legal and Regulatory Support

17 June 2021

**REQUEST FOR FINANCIAL ASSISTANCE FROM HELENSBURGH AND
DISTRICT TWINNING ASSOCIATION**

2.0 INTRODUCTION

- 2.1 A request for financial assistance from the Helensburgh and Lomond Area Committee Twinning Budget 2021/22 has been received from the Helensburgh and District Twinning Association which will assist with the costs of a visit from residents of Thouars to Helensburgh scheduled to take place in 2022.

3.0 RECOMMENDATIONS

- 3.1 Members are asked to agree to grant the sum of £833 from the Twinning Budget for 2021/22 towards the costs of the visit.

4.0 DETAIL

- 4.1 Helensburgh – Thouars Twinning Association was set up in 1983 with Dumbarton District Council to link the town of Thouars, France with Helensburgh. The Twinning Agreement was re-signed with Argyll and Bute Council in 1999.
- 4.2 The Argyll and Bute Council budget available for the Helensburgh and Lomond area for 2021/22 is £833 to financially support twinning initiatives.
- 4.3 The twinning between Helensburgh and Thouars has proven to be successful with visits between the two towns, which has assisted French and Scottish young people with work experience in another country and is of great benefit to those who are learning languages.
- 4.4 The Association promotes the twinning links locally, with an increasing number of young people and young families participating in the twinning links.
- 4.5 The global impact of Covid-19 has affected the level of fundraising

activity which can be carried out in advance of the visit in 2022.

- 4.6 After a very successful visit to Thouars in July 2019, the Association are now focussed on the trip from residents of Thouars to Helensburgh in 2022 which had originally been scheduled to take place in 2021 but was delayed due to the Covid-19 pandemic. The Association propose to use the funds to cover some of the costs of excursions for those who are participating in the trip. The Association also hope to plan a trip to Thouars in 2023 to celebrate the Twinning Association's 40th anniversary. A letter outlining the request and further details of the requirement for funding is attached as Appendix 1 to this report.

5.0 CONCLUSION

- 5.1 The Twinning Association wishes to continue to promote links with Thouars and this would be assisted by the awarding of the grant to help with the costs of visits planned for 2022 and 2023.

6.0 IMPLICATIONS

- 6.1 Policy - Consistent with the Council's policy of supporting twinning links between Helensburgh and Thouars.
- 6.2 Financial – Utilises the Twinning Budget for Helensburgh and Lomond for 2021/22.
- 6.3 Legal - None
- 6.4 HR - None
- 6.5 Fairer Scotland Duty:
- 6.5.1 Equalities – protected characteristics - None
- 6.5.2 Socio-economic Duty - None
- 6.5.3 Islands - None
- 6.6 Risk - None
- 6.7 Customer Service - None

Executive Director with Responsibility for Legal and Regulatory Support –
Douglas Hendry

Policy Lead – Councillor Mary-Jean Devon

27 April 2021

For further information contact: Shona Barton, Committee Manager

Telephone 01436 657605 - shona.barton@argyll-bute.gov.uk

Appendix 1 – Letter from Helensburgh and District Twinning Association

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64 Campbell Street
Helensburgh
G84 9QW

Tel-01436 670724/07813 007579
debs.dennett123@gmail.com

Facebook @helensburgh.thouars

27th April 2021

FAO Mrs Shona Barton
Argyll & Bute Council

Dear Shona,

Further to my email earlier this month, please accept this letter as a formal request for funding from the Twinning Association.

After a very successful visit to Thouars in July 2019, we are now focussed on the excursions, activities and catering for the Thouars group visit which has been delayed from July 2021 to 2022 due to current restrictions. With very limited opportunity to fundraise through the pandemic we are very keen to secure this funding again for this year. There could be upwards of 50 guests coming and a simple entry to the Hillhouse for everybody could cost upwards of £600. The plan is very much to keep as much of the activities for the economic benefit of our surrounding area, giving a much-needed boost to local businesses. We are keen that the group from Helensburgh travel to Thouars in 2023 as this will be the 40th Anniversary and we are looking forward to taking new families and individuals to benefit from the cultural opportunities that twinning brings.

Our committee would welcome the support of elected members in maintaining this twinning link and its associated costs. And we thank the elected members for their continual support over the years. It is very much appreciated.

I look forward to hearing from you.

Yours sincerely

Deborah Dennett
Secretary, Helensburgh and District Twinning Assoc.

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ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****LEGAL AND REGULATORY SUPPORT 17 JUNE 2021**

**APPOINTMENTS TO AREA COMMUNITY PLANNING GROUP AND OUTSIDE
ORGANISATIONS**

1.0 INTRODUCTION

- 1.1 This report asks the Area Committee to confirm the appointment of an Elected Member to the Helensburgh and Lomond Area Community Planning Group and also seeks nomination of an Elected Member to represent the Council on the Cardross Trust.

2.0 RECOMMENDATIONS

- 2.1 The Area Committee is asked to consider:-
- (1) the appointment of the remaining Elected Member representative on the Helensburgh and Lomond Area Community Planning Group;
 - (2) the appointment of an Elected Member to the Cardross Trust.

3.0 DETAIL

- 3.1 As noted at the Area Committee in December 2020 there is a vacancy for an Elected Member representative on the Helensburgh and Lomond Area Community Planning Group. Members agreed to continue the decision on the remaining appointment until the outcome of the By-Election in Ward 11.
- 3.2 Appointment to the Area Community Planning Group will be until the next Local Government Elections scheduled for May 2022. It should be noted that the meetings are open to the public and as such any Member of the Area Committee can attend.
- 3.3 The Cardross Trust is a local organisation which provides funding to support worthy causes which improve the quality of life of the Cardross village inhabitants. The Trust requests one Elected Member appointment which has historically been a Member who represents Ward 11. The majority of the business for the Trust has been carried out via e-mail and there is limited time commitment required – the appointment will be until the next Local Government Elections scheduled for May 2022.

4.0 CONCLUSION

- 4.1 This report asks the Area Committee to confirm appointments to the

Helensburgh and Lomond Area Community Planning Group and the Cardross Trust.

5.0 IMPLICATIONS

5.1 Policy – none

5.2 Financial – none.

5.3 Legal – none

5.4 HR – none

5.5 Fairer Scotland Duty:

5.5.1 Equalities – protected – none

5.5.2 Socio-economic Duty – none

5.5.3 Islands – none

5.6 Risk – none

5.7 Customer Service – none

Douglas Hendry, Executive Director with responsibility for Legal and Regulatory Support

Policy Lead – Councillor Mary Jean Deveon

18 May 2021

For further information contact: Shona Barton, Committee Manager, 01436 657605, shona.barton@argyll-bute.gov.uk

APPENDICES

None.

ARGYLL AND BUTE COUNCIL
**HELENSBURGH AND
LOMOND AREA COMMITTEE**
CUSTOMER SUPPORT SERVICES
17 JUNE 2021

AREA SCORECARD FQ4 2020/21

1 Background

- 1.1 This paper presents the Area Report for Financial Quarter 4 2020/21 (January-March 2021) and illustrates the agreed performance measures.
- 1.2 A summary of all the measures is included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.
- 1.3 At the previous Area Committee meeting Councillor Morton raised a concern regarding Street Lighting performance. An update is provided to this committee within the Performance Report.
- 1.4 To improve the response to performance queries, it is requested that either the Responsible Named Officer or Sonya Thomas are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.5 A short key to symbols / layout is attached. (Appendix 1).
- 1.6 An illustration of how the Business Outcomes align to the Corporate Outcomes is attached. (Appendix 2).

2 Recommendations

- 2.1 It is recommended that the Area Committee-
 - a) Notes the performance presented on the Scorecard and supporting commentary.
 - b) Upon receipt of the Quarterly Performance Report the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries.
 - c) Note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

3.0 IMPLICATIONS

3.1	Policy	None
3.2	Financial	None

3.3	Legal	None
3.4	HR	None
3.5	Fairer Scotland Duty	No impact assessment required for this report.
3.5.1	Equalities	None. If requested the Area Committee Performance Report can be supplied in a different format.
3.5.2	Socio-economic Duty	None
3.5.3	Islands	None
3.6	Risk	None
3.7	Customer Service	None

Kirsty Flanagan, Executive Director with responsibility for Customer Support Services

Jane Fowler
Head of Customer Support Services

For further information, please contact:

Sonya Thomas

Organisation Development Officer - Performance and Improvement

Customer Support Services

01546 604454

Appendix 1: Key to symbols

Appendix 2: Illustration of Business Outcomes aligned to Corporate Outcomes

Appendix 3: FQ4 2020/21 H&L Word Report in pdf format

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- The indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

Joint Over-arching Vision	Argyll and Bute's Economic Success is built on a growing population						
Council Mission	Making Argyll and Bute a place people choose to Live, Learn, Work and do Business						
	Choose Argyll, Love Argyll						
	A Place people choose to Live			A Place people choose to Learn	A Place people choose to Work and Do Business		Getting It Right
Corporate Outcomes	People live active healthier and independent lives	People will live in safer and stronger communities	Children and young people have the best possible start	Education, Skills and training maximise opportunities for all	Our economy is diverse and thriving	We have an infrastructure that supports sustainable growth	
Business Outcomes	BO101 We Ensure Information And Support Is Available For Everyone.	BO104 Our Communities Are Protected And Supported.	BO106 Our Looked After Young People Are Supported By Effective Corporate Parenting.	BO108 All Our Children And Young People Are Supported To Realise Their Potential.	BO110 We Support Businesses, Employment And Development Opportunities.	BO113 Our Infrastructure Is Safe And Fit For The Future.	BO115 We Are Efficient And Cost Effective.
	BO102 We Provide Support, Prevention And Opportunities To Help People Make Better Lifestyle Choices.	BO105 Our Natural And Built Environment Is Protected And Respected.	BO107 The Support And Lifestyle Needs Of Our Children, Young People, And Their Families Are Met.	BO109 All Our Adults Are Supported To Realise Their Potential.	BO111 We Influence And Engage With Businesses and Policy Makers.	BO114 Our Communities Are Cleaner And Greener.	BO116 We Engage And Work With Our Customers, Staff And Partners.
	BO103 We Enable A Choice Of Suitable Housing Options.				BO112 Argyll & Bute Is Promoted To Everyone.		BO117 We Encourage Creativity And Innovation To Ensure Our Workforce Is Fit For The Future.
CROSS-CUTTING	Socio-Economic Duty, Equalities, Gaelic						
OUR VALUES	Caring, Committed, Collaborative & Creative Cùramach, Dealasach, Cruthachail agus Com-pàirteach						

HELENSBURGH & LOMOND

FQ4 2020/21 OVERALL PERFORMANCE SUMMARY


The table below presents a summary of all of the success measures in the scorecard.
They show the performance against targets and the trend against the previous quarter's performance.
Measures with 'no trend data' are the cumulative car parking income measures.

SUMMARY OF PERFORMANCE AGAINST TARGETS	FQ3 2020/21	FQ4 2020/21	GREEN RED NO TARGET TOTAL
	9	9	
	12	12	
	7	7	
	28	28	

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - H&L (Housing Services)	●	⇒	0	0	0	0	Allan Brandie	<p>FQ4 2020/21 H&L</p> <p>The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects. During Q3 there were 20 units at Tighnabruich completed which were not included in Q3 Pyramid figures as handover was not confirmed until January 21 and have therefore been included in Q4. Most developments are starting to get back on track but unfortunately, the latest lockdown measures have had further implications for delivery of the programme and has affected the annual output targets for 2020/21, with completions due in Q4 slipping into 2021/22. The LHS/SHIP annual target of 110 completions therefore has not been achieved this year, with only 48 units in total being delivered. However, the major project at Dunbeg is due to deliver a significant initial phase of new build units in April/May 2021 which will compensate for the reduction in outputs in 2020/21. Completions during 20/21: Bute and Cowal – 26 units Helensburgh and Lomond – 0 units Oban, Lorn and Isles – 22 units Mid-Argyll, Kintyre and Islay – 0 units.</p> <p>FQ3 2020/21 H&L</p> <p>The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects, although in Q3 most developments were starting to get back on track. Unfortunately, the latest lockdown measures may have further implications for delivery of the programme in the next quarter and is likely to affect the annual output targets for 2020/21, as anticipated.</p>

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
DEG103_01-Number of new affordable homes completed per annum. (Housing Services)		↑↑	0	0	20	20	Allan Brandie	FQ4 2020/21 A&B The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects. During Q3 there were 20 units at Tighnabruich completed which were not included in Q3 Pyramid figures as handover was not confirmed until January 21 and have therefore been included in Q4. Most developments are starting to get back on track but unfortunately, the latest lockdown measures have had further implications for delivery of the programme and has affected the annual output targets for 2020/21, with completions due in Q4 slipping into 2021/22. The LHS/SHIP annual target of 110 completions therefore has not been achieved this year, with only 48 units in total being delivered. However, the major project at Dunbeg is due to deliver a significant initial phase of new build units in April/May 2021 which will compensate for the reduction in outputs in 2020/21. Completions during 20/21: Bute and Cowal – 26 units Helensburgh and Lomond – 0 units Oban, Lorn and Isles – 22 units Mid-Argyll, Kintyre and Islay – 0 units.
								FQ3 2020/21 A&B The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects, although in Q3 most developments were starting to get back on track. Unfortunately, the latest lockdown measures may have further implications for delivery of the programme in the next quarter and is likely to affect the annual output targets for 2020/21, as anticipated.



H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
H&L - Number of Parking Penalty Notices Issued (Streetscene H&L)		↓	No Target	913	No Target	411	Hugh O'Neill	<p>FQ4 2020/21 H&L Visitors receiving PCNs despite Covid restrictions.</p> <p>FQ3 2020/21 H&L Arrochar and Luss area remained busy up until Christmas. Temporary traffic regulation order for Luss, & Duck Bay. The new Luss village restrictions continue to result in PCNs being issued. These no waiting restrictions have no double yellow lines painted and few signs to alert drivers. Free parking in all charging car parks for two weeks on the run up to Christmas, including Luss and Arrochar car parks.</p>
A&B - Number of Parking Penalty Notices Issued (StreetScene)		↓	No Target	1,121	No Target	462	Hugh O'Neill	<p>FQ4 2020/21 A&B Area quite in general with the exception of Lomondside where visitors were ignoring Covid restrictions to visit.</p> <p>FQ3 2020/21 A&B In general, car parks very quiet compared to other years (especially in Oban) with the exception of Luss car park and Arrochar car parks.</p>



H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Car Parking income to date - H&L (Streetscene H&L)	●	↑↑	£186,362	£155,582	£227,868	£162,024	Hugh O'Neill	<p>FQ4 2020/21 H&L</p> <p>Although there has been a slight increase in the level of car parking income received in FQ4, the on-going impact of COVID-19 and its associated restrictions has resulted in the continuation of a significant under recover of the car parking income budget.</p> <p>FQ3 2020/21 H&L</p> <p>The on-going impact of COVID-19 and its associated restrictions has resulted in a significant under recovery of the parking income budget. The national restrictions on movement have directly impacted much of Argyll and Bute and subsequently the loss of ticket income arising from tourism. In addition to this, many people are either furloughed or working from home and this is likely to have resulted in a loss of income arising from commuter parking.</p>
Arrochar				£25,573	Income collected each FQ.	£2,374		
Luss, Lomond				£45,222		£2,915		
Maitland Street, Helensburgh				£18		£44		
Pier, Helensburgh				£10,600		£1,109		
Car Parking income to date - A&B (StreetScene)	●	↑↑	£819,549	£457,678	£1,002,075	£491,197	Hugh O'Neill	<p>FQ4 2020/21 A&B</p> <p>Although there has been a slight increase in the level of car parking income received in FQ4, the on-going impact of COVID-19 and its associated restrictions has resulted in the continuation of a significant under recover of the car parking income budget.</p> <p>FQ3 2020/21 A&B</p> <p>The on-going impact of COVID-19 and its associated restrictions has resulted in a significant under recovery of the parking income budget. The national restrictions on movement have directly impacted much of Argyll and Bute and subsequently the loss of ticket income arising from tourism. In addition to this, many people are either furloughed or working from home and this is likely to have resulted in a loss of income arising from commuter parking.</p>

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Dog fouling - total number of complaints H&L (Streetscene H&L)		↓	12	12	12	30	Tom Murphy	FQ4 2020/21 H&L The number of dog fouling complaints has risen from 12 in FQ3 to 30 in FQ4, this is disappointing however the Warden service will continue with their efforts to deal with this issue and will continue to engage with all partners in an attempt to deal with this problem.
								FQ3 2020/21 H&L For the FQ3 quarter the Helensburgh area received 12 dog fouling complaints. The Warden Service will continue with its efforts to deal with this as they are very aware of the public's perception around this.
Dog fouling - total number of complaints A&B (StreetScene)		↓	78	62	78	96	Tom Murphy	FQ4 2020/21 A&B The number of dog fouling complaints has almost doubled for the months of January, February and March, this is disappointing and the Warden service will continue to monitor this and engage with all parties in an attempt to deal with this problem in the hope that we will see the numbers reduce in the next quarter.
								FQ3 2020/21 A&B Unfortunately the number of dog fouling complaints has remained high at 62 complaints for the months of October, November and December, with the MAKI area doubling the number of complaints from the last quarter. This is unacceptable and the service will arrange for additional patrols when resource commits. With regards the MAKI area the reason for this could possibly be due to the fact there is not a dedicated warden for this area.

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
LEAMS [Local Environment Audit and Management System] - H&L Helensburgh (Cleanliness Monitoring Systems) MONTHLY DATA COMBINED TO SHOW QUARTERLY AVERAGE		↓	73	77	73	75	Tom Murphy	FQ4 2020/21 H&L The standard of cleanliness for the FQ4 within Helensburgh is good, January 76, February 75 and March 73 however there is room for improvement and we will hopefully see this in the next quarter.
								FQ3 2020/21 H&L Helensburgh has exceeded the National Standard and Target figure for the FQ3 period, showing October 79, November 75 and December 77.
LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average (Cleanliness Monitoring Systems) MONTHLY DATA COMBINED TO SHOW QUARTERLY AVERAGE		↑	73	80	73	81	Tom Murphy	FQ4 2020/21 A&B Delivery of street cleanliness operations is monitored through the Keep Scotland Beautiful LEAMS programme. The department continues to deliver to a high standard, exceeding the national target of 67% and regularly meeting the council's target of 73%.
								FQ3 2020/21 A&B The level of street cleanliness across the area for the months of October, November and December have been at a high standard, exceeding both the National Standard and Target figure. The service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained.

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
No Area Committee Measures to report on for Corporate Outcome 3.								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
H&L-Maintain the percentage of 16-19 year olds participating in education, training or employment (Youth Services)	●	⇒	94.00%	94.84%	94.00%	94.84%	Martin Turnbull	<p>FQ4 2020/21 H&L The Annual Participation Measure is collated and reported on once a year, normally September. Since April 2021 SDS has begun reporting on 16 to 19 year old's on a monthly basis and this information will be included in FQ1 21-22.</p> <p>FQ3 2020/21 H&L Figure for this quarter is just above the Argyll and Bute average and the national average. Annual data.</p>
EDU107_13-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment (Youth Services)	●	⇒	94.00%	95.22%	94.00%	95.22%	Martin Turnbull	<p>FQ4 2020/21 A&B The Annual Participation Measure is collated and reported on once a year, normally September. Since April 2021 SDS has begun reporting on 16 to 19 year old's on a monthly basis and this information will be included in FQ1 21-22.</p> <p>FQ3 2020/21 A&B Figure is extracted from Datahub and is collected by ABC and SDS. It contains the most current information available to us on destinations. This information is collated nationally and used to produce the Annual Participation Measure, however the APM is averaged out over a year and also contains additional information from external partners so it may differ slightly. The 2020 APM records the Argyll and Bute average participation rate as 94.1% and national participation rate as 92.1% which indicates that the figures for MAKI, H&L and OLI areas for this quarter are above both the Argyll and Bute average and the national average. Bute and Cowal figures reflect a challenging period in the lives of the cohort being measured.</p>

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
% of Pre-Application enquiries processed within 20 working days - H&L (Planning Applications)	●	↑↑	75.0%	52.0%	75.0%	68.0%	Peter Bain	FQ4 2020/21 H&L Performance in the Helensburgh & Lomond area team has seen a significant improvement in FQ4 from FQ3. The backlog of work arising from Covid is continuing to impact upon performance in both H&L and the wider DM team.
								FQ3 2020/21 H&L Performance in the Helensburgh & Lomond area team has seen a significant drop in FQ3 with half of PREAPP's being processed within target. Contextually it must be appreciated that the team were dealing with the death in service of a colleague, and a backlog of planning applications due to the COVID pandemic.
% of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↑↑	75.0%	64.3%	75.0%	68.9%	Peter Bain	FQ4 2020/21 A&B FQ4 has seen an improvement on FQ3 but still slightly below target as the team prioritises the processing of Planning Applications during the COVID pandemic
								FQ3 2020/21 A&B At 64.3% this measure dipped below target in FQ3 as the team prioritises the processing of Planning Applications during the COVID pandemic.
Householder Planning Apps: Ave no of Weeks to Determine - H&L (Planning Applications)	●	↑↑	8.0 Wks	11.1 Wks	8.0 Wks	9.0 Wks	Peter Bain	FQ4 2020/21 H&L Performance in FQ4 improved to 9.0 weeks when compared to FQ3 at 11.1 weeks, in what are difficult operational circumstances.
								FQ3 2020/21 H&L Performance in FQ3 improved to 11.1 weeks when compared to FQ2 at 12.9 weeks, in what are difficult operational circumstances. It should be noted that the number of Householder planning applications determined by the team was 68% higher than the previous quarter.
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↑↑	8.0 Wks	10.0 Wks	8.0 Wks	9.1 Wks	Peter Bain	FQ4 2020/21 A&B The team are working through the backlog of planning applications caused by the extreme changes to working practices earlier in the year. Set against this backdrop, the improvement in performance from 10.0 weeks in the previous quarter to 9.1 weeks in FQ4 is pleasing given the ongoing operational difficulties of delivering the Planning Service with the restrictions brought about by the pandemic.
								FQ3 2020/21 A&B The team are working through the backlog of planning applications caused by the extreme changes to working practices earlier in the year, with 27% more determined when compared to FQ2, 55% more than FQ1. Set against this backdrop, the improvement in performance from 11.6 weeks in the previous quarter to 10.0 weeks in FQ3 is pleasing given the ongoing operational difficulties of delivering the Planning Service with the restrictions brought about by the pandemic.

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - H&L percentage of faults repaired within 10 days (Street Lighting - Maintenance)	●	↑↑	75%	0%	75%	38%	Hugh O'Neill	<p>FQ4 2020/21 H&L</p> <p>HL up from 0% to 38%. Material supply issues, continue to hamper efficient operations, partly due to Covid furlough and Brexit related import controls, on electrical equipment. The Dunoon based Electrician was able to increase the rate of repair, once some material deliveries were received. The logistics of reacting to faults in remote districts, including travel to Lomond , means that it is uneconomic to react to every individual fault. The grouping of faults by area, in daily or weekly work packages, can result in the under achievement of the target response time. A recruitment process is underway, towards appointing a Helensburgh based Electrician to the vacant post, to improve working efficiency in this “third” of the inventory. Some faults, were not able to be assessed and re-categorised within the timescale by the one Dunoon based SL Inspector, where longer term issues prevented repairs. We continue to work with Power Supply providers, to re-connect power to dark sections, when their resources are made available to the Council.</p> <p>FQ3 2020/21 H&L</p> <p>A combination of staffing and IT issues have prevented staff from catching up on the previous COVID delayed faults. We are looking at support to the Street Lighting Back Office Team Leader to manage the incoming fault reports in a more proactive manner. IT equipment has been ordered to allow staff to update faults whilst at the locus to save time and we are looking to advertise the vacant Electricians post in Helensburgh to bring the electricians numbers up to 3.</p>


H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
RIS113_05-The percentage of street lighting fault repairs are completed within 10 working days (Street Lighting - Maintenance)	●	↑↑	75%	14%	75%	40%	Hugh O'Neill	<p>FQ4 2020 /21 A&B</p> <p>Whilst the performance in FQ4 of 40% is an improvement from 14% in FQ3 the service acknowledges that performance is still below target and has implemented an action plan to improve performance. There is the overarching issue of the geographical spread of faults in the system and the related isolated and reduced level of physical resources to deliver the service. At present there remains one Electrician based in Dunoon covering mainly Eastern districts and one in Lochgilphead covering mainly Western and Island districts. The Operations Team are actively pursuing the appointment of a third Electrician based in Helensburgh, to give a more responsive service to this "third" of the Street lighting inventory. The interview process is planned for Late April / Early May. The service has introduced a Street Lighting Service Disruption page onto our Website and identified an issue with the Asset Management system (LMS) which does not automatically provide updates to customers reporting faults on our street lighting Network. We have been working with staff in the contact centre and RIS Administration to pick up updates from LMS and add these to Oracle to ensure better updates are being received. The team are holding regular Network and Operational Meetings to provide staff with support and highlight areas for improvement, this is being managed with a set of actions in an improvement plan. The Street Lighting report that went to March EDI Committee advised that a number of lighting faults are attributed to underground cabling faults that are the responsibility of electricity companies. The Northern Roads Collaboration is collectively lobbying for electricity provides to either effect speedier repairs to underground faults or allow Councils to progress the necessary works subject to being able to do this at no additional costs to Councils.</p> <p>FQ3 2020 /21 A&B</p> <p>There have been a number of street lighting outages which have not been repaired in the normal timescale due to several factors including all non-emergency works being paused during lockdown and difficulties sourcing parts due to many companies not operating. An action plan is in now place to focus on the backlog of lighting faults, to ensure we can get the most effective use of the lighting resource and power company suppliers to see improvements to lighting outages. It is anticipated that improvements to service delivery will be seen on the ground from March onwards.</p>

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Total number of Complaints regarding Waste Collection H&L (Streetscene H&L)		↓	No Target	2	No Target	5	Tom Murphy	FQ4 2020/21 H&L For the FQ4 period there were only 5 waste collection complaints received for the Helensburgh and Lomond area. Given the large number of properties both domestic and commercial serviced and the also the range of services being delivered, from general waste, recyclable waste, glass recycling and food waste collections, this is an excellent service.
								FQ3 2020/21 H&L For the FQ3 period there were only 2 waste collection complaints received for the whole of Helensburgh and Lomond area. Given the large number of properties both domestic and commercial serviced and the range of services being delivered from general waste, glass recycling and food waste collections, this is an excellent service.
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↓	No Target	3	No Target	15	Tom Murphy	FQ4 2020/21 A&B The number of waste collection complaints has risen this quarter, however given the inclement weather and breakdowns this service is still good. In general all collections were carried out, some may have been a few days late. Information regarding delayed uplifts was posted on the Council's web page to inform the public.
								FQ3 2020/21 A&B The number of waste collection complaints has reduced again this quarter, with only 3 complaints being received for the whole of the district. Given the inclement weather, breakdowns and the number of properties serviced this is excellent. While carrying out these duties safe working practices relating to Covid-19 remain in place.

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
RIS114_01-The percentage of waste that is recycled, composted or recovered (Waste Management Performance)		↑	45.0%	47.7%	45.0%	49.3%	John Blake	<p>FQ4 2020/21 A&B 49.3% recycling, composting and recovery (37.1% recycling/composting plus 12.2% recovery). Recycling percentages overall in Q4 are similar to pre-covid rates and have returned well since kerbside recycling was suspended during early months of Pandemic. Full year figure for recycling and recovery at 45.1% (29.4% recycling/composting plus 15.7% recovery).</p> <p>FQ3 2020/21 A&B Recycling in FQ3 is closer to normal levels and indicates a quicker bounce back than was anticipated. Year to date recycling and recovery however is below 45% target as Council kerbside recycling was suspended during the early months of the Pandemic.</p>
Shanks - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	47.5%	No Target	50.9%	John Blake	<p>FQ4 2020/21 Waste PPP Area 50.9% recycling,composting and recovery (37.1% recycling/composting plus 12.2% recovery). Recycling levels have returned well since kerbside recycling was suspended during early months of the pandemic. Full year - 47.4% recycling and recovery (26.1% recycling/composting plus 21.3% recovery).</p> <p>FQ3 2020/21 Waste PPP Area 47.5% recycling, composting and recovery (31.1% recycling/composting plus 16.4% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 45.9% recycling and recovery (22.8% recycling/composting plus 23.1% recovery).</p>
Islands - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	44.6%	No Target	34.4%	John Blake	<p>FQ4 2020/21 Islands 34.4% recycling and recovery (32.6% recycling/composting plus 1.8% recovery). Waste arisings much lower in this quarter due to lack of visitors as a result of lockdown. Full year - 33% recycling and recovery (30.3% recycling/composting plus 2.7% recovery).</p> <p>FQ3 2020/21 Islands 44.6% recycling and recovery (40.8% recycling/composting plus 3.8% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 33.0% recycling and recovery (30.3% recycling/composting plus 2.7% recovery).</p>
H&L - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	49.2%	No Target	50.3%	John Blake	<p>FQ4 2020/21 H&L 50.3% recycling ,composting and recovery (42.1% recycling/composting plus 8.1% recovery) . Recycling rates have now returned to more normal levels after kerbside recycling was suspended during early months of the pandemic. Full year - 44.4% recycling and recovery (35.3% recycling/composting plus 9.2% recovery).</p> <p>FQ3 2020/21 H&L 49.2% recycling,composting and recovery (40.9% recycling/composting plus 8.3% recovery). Recycling returning to more normal levels after several services suspended during early months of Pandemic. Year to date 42.4% recycling and recovery (32.8% recycling/composting plus 9.6% recovery).</p>

H&L Area Scorecard FQ4 2020/21

Performance element	Status	Performance Trend	Target FQ3	Actual FQ3	Target FQ4	Actual FQ4	Owner	Comments
Making It Happen								
H&L Teacher Absence (Education Other Attendance)	●	↑	1.50 Days	1.56 Days	1.50 Days	1.50 Days	Simon Easton	<p>FQ4 2020/21 H&L Teacher absence is significantly lower than the same time last year with an even split of days lost between short and long term.</p> <p>FQ3 2020/21 H&L Days lost has significantly increased on the last quarter. this follows the usual trend as the schools return. Days lost are significantly lower than the same quarter last year. There are no significant trends in terms of reason for absence or duration.</p>
A&B Teacher Absence (HR1 - Sickness absence ABC)	●	↑	1.50 Days	1.52 Days	1.50 Days	1.15 Days	Simon Easton	<p>FQ4 2020/21 A&B Teacher absence has reduced significantly (by over 1 work day lost per FTE) on the same quarter last year.</p> <p>FQ3 2020/21 A&B Days lost has increased in Q3 against Q2 as schools return. Days lost is lower than the same quarter last year. Mental Health remains the reason for most days lost.</p>
H&L LGE Only (HR1 - Sickness absence ABC)	●	↓	2.36 Days	2.54 Days	2.36 Days	2.85 Days	Carolyn McAlpine	<p>FQ4 2020/21 H&L LGE absence has increased slightly on the same quarter last year. Long term absence accounts for double the number of work days lost in comparison with short term. Stress is the biggest reason for work days lost.</p> <p>FQ3 2020/21 H&L Days lost has increased in Q3 against Q2 but this is a normal trend as we move out of the holiday period. Days lost is less than the same quarter last year. Majority of days lost are due to long term absence. Mental Health reasons remains the reason for the most work days lost. There has been an increase in days lost due to musculoskeletal reasons.</p>
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	↑	2.36 Days	2.94 Days	2.36 Days	2.82 Days	Carolyn McAlpine	<p>FQ4 2020/21 A&B Work days lost this quarter remains the same as it did in the same quarter last year.</p> <p>FQ3 2020/21 A&B Days lost has increased in this quarter against last which follows usual seasonal trend. Days lost is lower than the same quarter last year. Mental Health remains the reason for the most work days lost.</p>

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Helensburgh and Lomond Area Committee Workplan 2021-22

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
June 2021					
June 2021	Quarterly Performance Scorecard – FQ4 20/21	Sonya Thomas HR & Improvement	Quarterly Report		
June 2021	Primary School Reports	Simon Easton Education Services	Annual Report		
June 2021	Health and Social Care Partnership Update	Charlotte Craig HSCP	Bi-Annual Report		
June 2021	Police Scotland Update	Inspector Roderick MacNeill Police Scotland	Quarterly		
June 2021	Supporting Communities Fund Applications	Rona Gold/Kirsty Moyes Chief Executive	Annual report with applications for decision		
June 2021	Appointment to Area Community Planning Group	Shona Barton Legal and Regulatory Support	One-Off Report		
June 2021	Helensburgh, Cardross and Dumbarton Cycleway Update	Colin Young Development and Economic Growth	Quarterly Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

June 2021	Traffic Regulation Orders Report	Jim Smith Roads and Infrastructure Services	One Off Report		
June 2021	Helensburgh Waterfront Development Update	John Gordon/Andrew Collins Commercial Services	Regular Report		
June 2021	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Regular Update		
September 2021					
September 2021	Area Scorecard FQ1 – 21/22	Sonya Thomas/Jane Fowler Performance and Improvement	Quarterly Report		
September 2021	Roads and Amenities Revenue and Capital Update	Jim Smith Roads and Infrastructure Services	Annual Report		
September 2021	Annual Recycling Report	Jim Smith Roads and Infrastructure Services	Annual Report		
September 2021	Police Scotland Update	Inspector Roderick MacNeill Police Scotland	Quarterly Report		
September 2021	Commercial Services Property Update	David Allan Commercial Services	Quarterly Report		
September 2021	Helensburgh, Cardross and Dumbarton	Colin Young Development and Economic Growth	Quarterly Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

	Cycleway Update				
September 2021	Charities and Trust Funds	Shona Barton Legal and Regulatory Support	Annual Report		
September 2021	Dates of Future Meetings	Shona Barton Legal and Regulatory Support	Annual Report		
September 2021	Major Projects Update		Bi-Annual Report		Where appropriate
December 2021					
December 2021	Hermitage Academy School Report	Douglas Morgan Head Teacher	Annual Report		
December 2021	Area Scorecard FQ2 – 2021-22	Sonya Thomas/Jane Fowler Improvement and HR	Quarterly Report		
December 2021	Health and Social Care Partnership Update	Charlotte Craig/Joanna McDonald HSCP	Bi-Annual Report		highlight local issues
December 2021	Strategic Housing Infrastructure Programme	Douglas Whyte Development and Economic Growth	Annual Report		
December 2021	Police Scotland Update	Inspector Roderick MacNeill Police Scotland	Quarterly Report		
December 2021	Commercial Services Property Update	David Allan Commercial Services	Quarterly Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

December 2021	Helensburgh, Cardross and Dumbarton Cyclepath Update	Colin Young Development and Economic Growth	Quarterly Report		
March 2022					
March 2022	Quarterly Performance Scorecard – FQ3 21/22	Sonya Thomas Improvement and HR	Quarterly Report		
March 2022	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Annual Report		To include Roads Capital Plan, Roads and Amenities Revenue Work Plan (Programmed), Grass Cutting Schedule and Post Winter Update
March 2022	Police Scotland Update	Inspector Roderick MacNeill Police Scotland	Quarterly Report		
March 2022	Commercial Services Property Update	David Allan Commercial Services	Quarterly Report		
March 2022	Helensburgh, Cardross and	Colin Young	Quarterly Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

	Dumbarton Cyclepath Update	Development and Economic Growth			
March 2022	Major Projects Update		Bi-Annual Report		Where appropriate
June 2022					
June 2022	Quarterly Performance Scorecard – FQ4 21/22	Sonya Thomas HR & Improvement	Quarterly Report		
June 2022	Primary School Reports	Simon Easton Education Services	Annual Report		
June 2022	Health and Social Care Partnership Update	Charlotte Craig HSCP	Bi-Annual Report		
June 2022	Police Scotland Update	Inspector Roderick MacNeill Police Scotland	Quarterly		
June 2022	Commercial Services Property Update	David Allan Commercial Services	Quarterly Report		
June 2022	Supporting Communities Fund Applications	Rona Gold/Kirsty Moyes Chief Executive	Annual report with applications for decision		
June 2022	Helensburgh, Cardross and Dumbarton Cycleway Update	Colin Young Development and Economic Growth	Quarterly Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

June 2022	Dates of Future Meetings	Shona Barton Legal and Regulatory Support	Annual Report		
Future Items					
	Hermitage Academy – Curriculum Review	Education Louise Connor	Update on progress		
	Helensburgh Shopfronts	Economic Development Andrew Collins	Update Report		
	Parking in Helensburgh	Hugh O'Neill, Roads and Amenity Services			
	Helensburgh Civic Furniture	Shona Barton, Customer Services	One Off Report		
	Helensburgh Waterfront Development	Andrew Collins/John Gordon	Update on Progress		
	Luss TRO	Jim Smith RIS	Update Report		
	Marine Infrastructure – Dunoon and Kilcreggan	RIS	Update Report		
September 2022	Supporting Communities Fund – End of Project Monitoring Report 2020/21	Kirsty Moyes/Rona Gold Chief Executive	Regular Report		
June 2023	Supporting Communities	Kirsty Moyes/Rona Gold Chief Executive	Regular Report		

Helensburgh and Lomond Area Committee Workplan 2021-22

	Fund – End of Project Monitoring Report 2021/22				
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ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****DEVELOPMENT AND ECONOMIC
GROWTH****17 JUNE 2021**

Helensburgh, Cardross and Dumbarton Cyclepath Update

1.0 EXECUTIVE SUMMARY

- 1.1. This report updates Members on the progress made since the previous report to the Helensburgh and Lomond Area Committee on 25 March 2020, in relation to the delivery of Argyll and Bute Council's long-standing commitment to the provision of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.
- 1.2. Developed design work is ongoing for the outstanding sections of the route linking Colgrain to the Geilston Burn and Ferry Road to Dumbarton. To date this work has focused on necessary environmental surveys and assessment, design development including road crossings, and initial site investigations. WSP have contacted all identified landowners affected by the route to gain their input to support the design development. Wider community engagement is planned for June 2021, following the landowner engagement and completion of the design options development.
- 1.3. Further to the instruction by this Committee on 17 December 2020 that Officers explore options in relation to land acquisition to allow the completion of the section of the route from Geilston Burn to Murrays Crossing at the earliest opportunity; contact has been made with the relevant landowner's land agent. At the time of writing, Officers are seeking engagement to commence detailed negotiations.
- 1.4. The necessary permissions to recommence construction work at the Geilston Burn have been secured from SEPA. Work is planned to recommence in late May, with the new permanent bridge being constructed between June and August and the programme anticipating completion of this section of the route in September 2021.

2.0 RECOMMENDATIONS

- 2.1. It is recommended that the Helensburgh and Lomond members:
 - 2.1.1. Welcome the recommencement of the construction of the section linking Cardross Railway Station to the Geilston Burn, Cardross.

- 2.1.2. Note the rescheduling of the community engagement to inform the design to June 2021.

ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****DEVELOPMENT AND ECONOMIC
GROWTH****17 JUNE 2021**

Helensburgh, Cardross and Dumbarton Cyclepath Update

3.0 INTRODUCTION

- 3.1. This report updates Members of the progress made since the Helensburgh and Lomond Area Committee on 25 March 2020 in relation to the delivery of Argyll and Bute Council's long-standing commitment to the provision of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.
- 3.2. Full details of the project, including previous progress is available in the project update reports previously presented to this Committee, most recently on 25 March 2020.

4.0 RECOMMENDATIONS

- 4.1. It is recommended that the Helensburgh and Lomond members:
- 4.1.1. Welcome the recommencement of the construction of the section linking Cardross Railway Station to the Geilston Burn, Cardross.
- 4.1.2. Note the rescheduling of the community engagement to inform the design to June 2021.

5.0 DETAIL**Finances**

- 5.1. **Design.** At time of writing, the Council is awaiting confirmation of 2021/22 Transport Scotland Places for Everyone funding, administered by Sustrans. This competitive challenge funding is required to progress the design of the remainder of the route linking Colgrain, Helensburgh to Geilston Burn, Cardross and Ferry Road, Cardross to Dumbarton.
- 5.2. **Construction (Cardross Rail Station to Geilston Burn).** Estimated construction costs in 2021/22 are £140,000. Strathclyde partnership for Transport (SPT) has confirmed £100,000 2021/22 capital funding to support the delivery of the Cardross to Geilston Burn section of the route currently under construction. At time of writing, the Council is awaiting confirmation of 2021/22 Transport Scotland Places for Everyone funding, administered by Sustrans. This competitive challenge funding is required to cover the full forecast

construction costs. As the Places for Everyone funding is not currently confirmed, Officers are working to explore other funding options to ensure the current funding shortfall of £40,000 against the estimated construction costs can be fully covered in 2021/22.

Design

- 5.3. Transport Scotland's Places for Everyone funding programme, administered by Sustrans, is structured around 8 project stages with gateways which require approval from the Sustrans Project Board at the end of Stage 2 (Concept Design) and Stage 4 (Technical Design) to progress to the next stage. The project stages are (0) Strategic Definition, (1) Preparation and Brief, (2) Concept Design, (3) Developed Design, (4) Technical Design, (5) Construction, (6) Handover & Close Out and (7) In Use.
- 5.4. **Developed design** (stage 3) work is ongoing for the outstanding section of the route linking Colgrain to Geilston Burn, Cardross and Ferry Road, Cardross to Dumbarton. Work to date has focused on environmental surveys and assessment, design detail options development including road crossings, and initial site investigations. WSP have contacted all identified landowners affected by the route to gain their input to support the design development. Wider community engagement is planned for June 2021, following the landowner engagement and completion of the design options development.
- 5.5. **Technical Design** (stage 4) engineering investigation and design finalization is planned to be progressed following completion of the develop design stage. It is expected that the technical design will take approximately 3 months to complete following confirmation of 2021/22 Places for Everyone funding.
- 5.6. Once completed, the Developed Design and Technical Design will complete the design stages required prior to land acquisition and construction.
- 5.7. **Landowner engagement.** The ongoing design work includes significant engagement with relevant landowners to inform the designs. This includes confirming land ownership details, gaining landowner agreement to undertake the necessary surveys and to engage with landowners to gain their input to the design process in order to consider their comments when developing the designs.
- 5.8. **Community engagement.** A key element of the contract awarded to WSP UK Ltd for the development of the designs for the route linking Moss Road, Colgrain to Cardross and Cardross to Dumbarton is to undertake community engagement to inform the designs. It now is planned this engagement will be undertaken in June 2021. Due to the ongoing covid-19 pandemic this consultation will be online via the Council's website. Officers will work with local community groups and the council's media team to promote the engagement to enable wide participation.
- 5.9. **Helensburgh Town.** It is planned to submit a funding application to Transport Scotland's Places for Everyone fund, administered by Sustrans, for funding

in 2021/22 to undertake a high quality community engagement to identify demand for and a potential route(s) of the Cyclepath from the western edge of Helensburgh into the centre of the town. Officers have continued to engage with Helensburgh Community Council in relation to this element of the project and continue to assemble evidence to demonstrate the need for this community engagement to Sustrans. Sustrans have advised they will not be accepting applications for new funding for 2021/22 before September 2021 at the earliest. This timescale, set by Sustrans, makes it highly unlikely that it will be possible to complete the planned work in 2021/22 given the required time for procurement and the work required.

Geilston Burn to Murray's Crossing

- 5.10. On 17 December 2020, the Committee instructed Officers to look at the options in relation to land acquisition to allow the completion of the section of the route from Geilston Burn to Murrays Crossing at the earliest opportunity. Contact has been made with the relevant landowner's land agent and, at the time of writing, Officers are seeking engagement to commence detailed negotiations.
- 5.11. Should the land acquisition negotiations in relation to the section of land necessary to complete the path between the Geilston Burn and Murray's Crossing be successful, this section of the route will require an additional construction period. It is planned that the construction of the section of path to complete the route between the Geilston Burn and Murrays Crossing will be undertaken as promptly as possible following conclusion of land acquisition and securing of the necessary funding. The high level cost estimate for the construction of this section of the route is £70,000.

Construction: Cardross Station to Geilston Burn

- 5.12. SEPA have now confirmed their approval for work around the Geilston Burn to recommence, following the winter fish breeding season. The revised programme is to reinstate the temporary bridge (pipes) in the burn in late May, with construction of the permanent bridge from 01 June to 06 August 2021. Following construction of the permanent bridge, Roads Operations will undertake the final surfacing and completion of the works with all works forecast to be complete in September.

Programme

- 5.13. **Appendix 1** provides an outline programme of the key stages and forecast timescales for each section of the Phase 1: Helensburgh to Cardross section of the Cyclepath, Phase 2: Cardross to Dumbarton and Helensburgh: Hermitage Academy to Town Centre.
- 5.14. **Appendix 2** provides an update on Land Negotiations for Helensburgh, Cardross and Dumbarton Cyclepath. **[EXEMPT]**

6.0 CONCLUSION

- 6.1. Completion of the Helensburgh, Cardross and Dumbarton Cyclepath will provide a dedicated, high quality, accessible walking and cycle route linking Helensburgh, Cardross and Dumbarton. This route will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking and cycling. This will provide a safe alternative to having to use a private car to travel between these communities and help lower Argyll and Bute’s carbon footprint. Funding for these works has been secured from our key active travel partners with further bids being progressed to enable the construction of further sections of the cycleway following detailed design work and as and when land purchases have been concluded.

7.0 IMPLICATIONS

- 7.1. Policy** Completion of this project will support the Council’s SOA outcomes 2: We have infrastructure that supports sustainable growth and 5: People live active, healthier and independent lives. The project also supports achievement of the Scottish Government’s objectives set out in the Cycling Action Plan for Scotland (CAPS) and Let’s Get Scotland Walking - The National Walking Strategy.
- 7.2. Financial** The design, construction and land purchase will be funded by external grant funding applications. The council have not contributed any funding to design or capital costs. There is evidence to indicate that people who are more active, for example by walking or cycling, are less likely to require social care services in later life which could result in a future saving to the Council although the value of this would be difficult to quantify.
- 7.3. Legal** Continued input will be required from Legal Services to support contractual agreements and land purchase including a CPO should this be deemed necessary.
- 7.4. HR** None.
- 7.5. Fairer Scotland Duty:**
- 6.5.1 Equalities Completion of this project will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking, wheeling and cycling.
- 6.5.2 Socio-economic Duty The route has been designed to be DDA compliant and will provide a safe and accessible route for those with mobility aids including wheelchairs and parents/guardians with a child’s pram or buggy.

6.5.3 Islands	There are no adverse impacts.
7.6. Risk	There is a reputational risk to the Council if the project is not completed within a reasonable timeframe.
7.7. Customer Services	None.

Executive Director with the responsibility for Development and Economic Growth: Kirsty Flanagan

Policy Lead: Cllr Robin Currie

17 May 2021

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Appendix 1: Helensburgh, Cardross & Dumbarton Cyclepath Programme
Appendix 2: Update on Land Negotiations for Helensburgh, Cardross and Dumbarton Cyclepath [EXEMPT]

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Appendix 1: Helensburgh, Cardross & Dumbarton Cyclepath Programme

Activity	2019/20				2020/21				2021/22				2022/23				2023/24				2024/25				2025/26				2026/27				2027/28			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
Funding Applications																																				
Phase 1: Helensburgh to Cardross																																				
Route Design: Helensburgh to Cardross																																				
Land Purchase Negotiations: Helensburgh to Cardross																																				
CPO Process (if required):																																				
- Provide CPO recommendation to H&L Area Committee																																				
- Develop CPO																																				
- Gain Full Council approval for CPO																																				
- Advertise CPO																																				
- Lodge CPO with Scottish Government																																				
- CPO Process																																				
Construction: Helensburgh to Cardross																																				
Construction of Helensburgh to Cardross Part 1 (Cardross Station to Geilston Burn)																																				
Construction of Helensburgh to Cardross Part 2 (assuming negotiated acquisition)																																				
Construction of Helensburgh to Cardross Part 3 (assuming Compulsory Purchase Order required)																																				
Construction of Helensburgh to Cardross Part 4 (assuming Compulsory Purchase Order required)																																				
Phase 2: Cardross to Dumbarton																																				
Route Design: Cardross to Dumbarton																																				
Land Purchase Negotiations: Cardross to Dumbarton																																				
CPO Process (if required):																																				
- Provide CPO recommendation to H&L Area Committee																																				
- Develop CPO																																				
- Gain Full Council approval for CPO																																				
- Advertise CPO																																				
- Lodge CPO with Scottish Government																																				
- CPO Process																																				
Construction: Cardross to Dumbarton																																				
Construction of Cardross to Dumbarton Part 1 (assuming negotiated acquisition)																																				
Construction of Cardross to Dumbarton Part 2 (assuming negotiated acquisition)																																				
Construction of Cardross to Dumbarton Part 3 (assuming Compulsory Purchase Order required)																																				
Construction of Cardross to Dumbarton Part 4 (assuming Compulsory Purchase Order required)																																				
Helensburgh: Hermitage Academy to Town Centre																																				
Community Consultation & Route Identification																																				
Route Design																																				
Land Access Negotiations																																				
Construction of route from Hermitage Academy to Helensburgh Town Centre Phase 1																																				
Construction of route from Hermitage Academy to Helensburgh Town Centre Phase 2																																				

Colour Key (Responsibilities / Lead):

Green: Strategic Transportation

Blue: Road Service

Orange: Estates Service

Red: Legal

Purple: External to Council (e.g. Scottish Government)

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